

UČNI NAČRT DIFERENCIALNEGA PREDMETA / COURSE SYLLABUS OF DIFFERENTIAL COURSEPredmet: **Osnove managementa**Course title: **Basics of Management**

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
II. stopnja	Pravo in management nepremičnin	/	/
II. level	Law and Management of Infrastructure and Real Estate	/	/

Vrsta predmeta / Course type

Diferencialni/differential

Univerzitetna koda predmeta / University course code:

Predavanja Lectures	Seminar Seminar	Vaje Tutorial	Lab. vaje Laboratory work	Teren. vaje Field work	Samost. delo Individ. work	ECTS
0	0	0	0	0	150	6

Nosilec predmeta / Lecturer:

prof. dr. Dejan Jelovac

Jeziki /

Languages:

Predavanja /

Lectures:

slovenščina/Slovenian

Vaje / Tutorial:

slovenščina/Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

/

Prerequisites:

/

Vsebina:

- Opredelitev pojma upravljanje (management) in vodenje (leadership): podobnosti in razlike.
- Teoretični modeli organizacij.
- Oblikovanje in formiranje poslanstva, organizacijskih ciljev in vizije organizacije.
- Politika organizacije in njen vpliv na razvoj organizacije.
- Pomen organizacijskih sprememb in njihov vpliv na inovacije.
- Organizacija in njeni deležniki.
- Zunanje in notranje okolje organizacije.

Content (Syllabus outline):

- Definition of concepts of management and leadership: similarities and differences.
- Theoretical models of organizations.
- Design and formation of the mission, organizational goals and vision of the organization.
- Organization's policy and its impact on the development of the organization.
- The importance of organizational changes and their impact on innovation.
- The organization and its stakeholders.

- PEST analiza organizacijskega okolja.
- Različni teoretični modeli in stili upravljanja z organizacijo.
- Različne vrste in oblike moči vodenja ter njen vpliv na organizacijske odnose.
- Globalizacija in konkurenčnost organizacije.
- Temeljna znanja za samostojno raziskovalno in projektno delo pri predmetu management: osnove raziskovalnega pristopa in zapis strokovnega besedila.

- External and internal environment of the organization.
- PEST analysis of the organizational environment.
- Different theoretical models and styles of management of an organization.
- Different types and forms of power of leadership and its impact on organizational relations.
- Globalization and competitiveness of the organization.
- Basic knowledge for independent research and project work in the course management: basics of research approach and record of professional text.

Temeljni literatura in viri / Study Literature:

Obvezna:

1. Daft, Richard (2016): *Management*, 12th Edition, Cengage Learning: Boston.
2. Robbins, Stephen, Coulter, Mary (2014): *Management*, 12th Edition, Harlow: Pearson.
3. Jelovac, Dejan (2020): Zapiski s predavanj, Moodle EPF: gradiva za predmet.

Priporočena:

1. Možina, Stane [et al.] (2002): *Management: nova znanja za uspeh*, Radovljica: Didakta.
2. Witzel, Morgan (2005): *Management: The Basics*, London & New York: Routledge.
3. Deresky, Helen (2002): *International Management*, Harlow: Prentice Hall.
4. Mintzberg, Henry (2001): Managing Exceptionally. *Organizational Science*, Vol. 12, No. 6. pp. 759-771.
5. Senior, Barbara, Fleming, Jocelyne (2006): *Organizational Change*, Harlow: Prentice Hall.
6. Coulson-Thomas, Colin (1998): *The Future of the Organization*, London: Kogan Page.
7. D. Dunphy, D., Griffiths, A., Benn, S. (2003): *Organizational Change for Corporate Sustainability*, London & New York: Routledge.
8. Woodall, Jean, Winstanley, Diana (1998): *Management development*, Oxford: Blackwell.
9. Dickson, Tim (ur.) (1997): *Mastering Management*, London: Pearson Education.
10. Jambreč, Peter. Uvod v sociologijo. 1. izd. Ljubljana: DZS, 1997.

Cilji in kompetence:

Učna enota prispeva k razvoju naslednjih splošnih kompetenc:

- sposobnost analize, sinteze in predvidevanja rešitev ter posledic;
- sposobnost uporabe pridobljenega znanja v praksi;
- sposobnost samostojnega dela;
- sposobnost teamskega dela;

Objectives and competences:

Learning Unit contribute to the development of following general competences:

- ability to analyze, synthesize and predict solutions and consequences;
- ability to apply the acquired knowledge in practice;
- ability to work independently;
- ability to work in a team;

- razvoj komunikacijskih sposobnosti in spretnosti s poudarkom na področju prava in managementa infrastrukture in nepremičnin;
- etična refleksija in zavezanost profesionalni etiki;
- sposobnost za kooperativnost in delo v teamu.

Učna enota prispeva k razvoju naslednjih predmetno-specifičnih kompetenc:

- sposobnost povezovanja znanja z različnih interdisciplinarnih področij;
- sposobnost umeščanja novih informacij in interpretacij v kontekst razvoja stroke na področju prava in managementa infrastrukture in nepremičnin;
- razvoj veščin in spretnosti v uporabi znanja na področju infrastrukture in nepremičnin;
- uporaba informacijsko komunikacijske tehnologije in sistemov;
- razumevanje koncepta nepremičnin v smislu povezave družboslovnih, humanističnih in tehničnih ved;
- sposobnost uporabe tehnik in metod projektnega managementa na praktičnem primeru;
- sposobnost uporabe ekonomskih orodij za poslovne odločitve;
- sposobnost uporabe interdisciplinarnih znanj v nepredvidljivih nepremičninskih in poslovnih situacijah;
- sposobnost kritične izbire principov za reševanje konkretnih problemov znotraj nepremičninskega okolja;
- pridobivanje znanj in sposobnost uporabe pravne teorije in drugih interdisciplinarnih znanj v konkretnih situacijah odločanja, v katerih se pogosto znajdejo nepremičninski managerji;
- sposobnost povezovanja različnih strokovnih disciplin, s ciljem uresničevanja pravnih in managerskih nepremičninskih ciljev.

- development of communication skills with emphasis in the field of law and infrastructure and real estate management;
- ethical reflection and commitment to professional ethics;
- ability to cooperate and work in a team.

Learning Unit contribute to the development of following subject-specific competences.

- ability to integrate knowledge from different interdisciplinary fields;
- ability to place new information and interpretations in the context of the development of the profession in the field of law and infrastructure and real estate management;
- development of skills in the use of knowledge in the field of infrastructure and real estate;
- use of information and communication technology and systems;
- understanding the concept of real estate in terms of the connection of social sciences, humanities and technical sciences;
- ability to use project management techniques and methods on a practical example;
- ability to use economic tools for business decisions;
- ability to use interdisciplinary knowledge in unpredictable real estate and business situations;
- ability to critically choose principles for solving concrete problems within the real estate environment;
- acquisition of knowledge and ability to apply legal theory and other interdisciplinary knowledge in concrete decision-making situations in which real estate managers often find themselves;
- ability to connect different professional disciplines, with the aim of achieving legal and managerial real estate goals.

Predvideni študijski rezultati:

Znanje in razumevanje

Študent/študentka:

- Osvoji splošne pojme o organizacijskih teorijah, organizaciji, organizacijskih ciljih in viziji.
- Spozna pomen snovanja politike organizacije.
- Razume bistvo in pomen PEST analize okolja.
- Poveže vpliv okolja in inovativnost v organizaciji.
- Usvoji splošne pojme o upravljanju vs. vodenju.
- Spozna splošne pojme o različnih vrstah vodenja.
- Opredeli pomen konkurenčnosti organizacije v globalnem poslovnem svetu.
- Pridobi temeljna znanja za samostojen in avtonomen pristopi z znanstvenega, projektnega in raziskovalnega delu pri predmetu osnove managementa.

Intended learning outcomes:

Knowledge and understanding:

Student:

- Gain the general concepts of organizational theory, organization, organizational goals and vision.
- Recognize the importance of designing organization's policy.
- Understands the essence and importance of PEST environment's analysis.
- Connects environmental impact and innovation in the organization.
- Learn the general concepts of management vs. leadership.
- Learn about the general concepts on different types of leadership.
- Identify the importance of the competitiveness of the organization in the global business world.
- Acquire basic knowledge for independent and autonomous approaches to scientific, project and research work on the subject-matter of management.

Metode poučevanja in učenja:**Oblike dela:**

- Samostojno delo študentov
- e-učenje

Learning and teaching methods:**Types of learning/teaching:**

- Independent students work
- e-learning

Načini ocenjevanja:	Delež (v %) / Weight (in %)	Assessment:
Način (pisni izpit, ustno izpraševanje, naloge, projekt)		Type (examination, oral, coursework, project):
Ustni izpit	100	Oral examination

Reference nosilca / Lecturer's references:

1. BRGLEZ, Robi, JELOVAC, Dejan. Modus operandi of Slovenian radio broadcasters in transmission of their programme contents in the period from 2004 to 2014. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, 2016, vol. 9, no. 1, str. 130-162. <http://www.iass.com/pdf/IIASS-2016-no1-art08.pdf>, doi: [10.12959/issn.1855-0541.IIASS-2016-no1-art08](https://doi.org/10.12959/issn.1855-0541.IIASS-2016-no1-art08).
2. JELOVAC, Dejan, ORLIĆ, Ranko, SUKLAN, Jana, SRŠEN, Cvetko. Organisational culture measurement: an empirical study of local and regional similarities and differences in case of Post of Slovenia ltd. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, 2016, vol. 9, no. 2, str. 8-34, graf. prikazi, tabele. <http://www.iass.com/pdf/IIASS-2016-no2-art1.pdf>.
3. GRUŠOVNIK, Rosana, JELOVAC, Dejan. The Impact of managerial multicultural competences on company's competitive advantage in global economy. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, 2014, vol. 7, no. 3, str. 58-89. <http://www.iass.com/pdf/IIASS-2014-no3-art04.pdf>.
4. BARIĆ, Ana, JELOVAC, Dejan, FAIN, Nuša. Barriers in multicultural business communication: an empirical study of Slovenia and Bosnia and Herzegovina. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, 2013, vol. 6, no. 3, str. 18-38, ilustr. <http://www.iass.com/pdf/IIASS-volume6-number3-2013.pdf>.
5. JELOVAC, Dejan. The impact of corporate social responsibility in the context of small and medium enterprise. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, May 2012, vol. 5, no. 2, str. 21-35. <http://www.iass.com/pdf/IIASS-Volume5-Number2-2012.pdf>.
6. JELOVAC, Dejan, MAŠKE, Matjaž. An empirical study of transformational leadership in Slovenian entrepreneurship. *Innovative issues and approaches in social sciences*, ISSN 1855-0541, 2012, vol. 5, no. 3, str. 65-82. <http://www.iass.com/pdf/IIASS-Volume5-Number3-2012.pdf>.
7. MAŠKE, Matjaž, JELOVAC, Dejan. Voditelj v fokusu leadershipa = Leader in the focus of the leadership. *Interdisciplinarna raziskovalna priloga*, ISSN 1855-7554, maj 2011, št. 8, str. 3-12.
8. JELOVAC, Dejan, WAL, Zeger van der, JELOVAC, Ana. Business and government ethics in the new and old EU: an empirical account of public-private value congruence in Slovenia and the Netherlands. *Journal of Business Ethics*, 2011, vol. 103, no. 1, str. 127-141.
9. JELOVAC, Dejan, REK, Mateja. *Komuniciranje v medkulturnem okolju*. Ljubljana: Vega, 2010.