



Erasmus+ Programme Institutional Data Sheet

GENERAL INFORMATION

Institution:	<p>European Faculty of Law, New University</p> <p>Address: Delpinova ulica 18/b 5000 Nova Gorica Slovenia</p> <p>www.epf.nova-uni.si</p>
Erasmus ID code:	SI NOVA-GO04
PIC:	950105010
Legal status:	Independent and private higher education institute
Management:	<p>Legal representative: Mag. Olga Jambrek, director</p> <p>The Main Secretary of the Faculty: Nina Pegan, mag. prav. E-mail: tajnistvo@epf.nova-uni.si , nina.pegan@epf.nova-uni.si</p>
Dean and associate deans:	<p>Dean of European Faculty of Law: Izr. prof. dr. Jernej Letnar Černič E-mail: jernej.letnar.cernic@epf.nova-uni.si</p> <p>Associate Dean for Academic Affairs: izr. prof. dr. Marko Novak E-mail: marko.novak@epf.nova-uni.si</p>
Administrative departments:	<p>Department of Student and Academic Affairs - Unit Nova Gorica:</p> <p>European Faculty of Law, New University Delpinova ulica 18/B, 5000 Nova Gorica Phone: +386 5 338 44 00 E-mail: info@evro-pf.si; referat@epf.nova-uni.si</p> <p>Department of Student and Academic Affairs - Unit Ljubljana:</p> <p>European Faculty of Law, New University Mestni trg 23, 1000 Ljubljana</p> <p>Phone: +386 1 251 44 80 E-mail: info.ljubljana@epf.nova-uni.si, referat.ljubljana@epf.nova-uni.si</p>



General website:	www.epf.nova-uni.si English: https://epf.nova-uni.si/en/
International/Erasmus+ department:	<p>Dean of European Faculty of Law: Izr. prof. dr. Jernej Letnar Černič E-mail: jernej.letnar.cernic@epf.nova-uni.si (for academic and international cooperation-related questions)</p> <p>Institutional Erasmus+ coordinator: Ms. Nataša Kolavčič, dipl. prav (UN) Delpinova ulica 18/B, 5000 Nova Gorica Phone: +386 05 338 44 06 E-mail: international.department@epf.nova-uni.si</p>
Inter-Institutional Agreements; Outgoing and Incoming Students:	<p>Institutional Erasmus+ coordinator: Ms. Nataša Kolavčič, dipl. prav (UN) Delpinova ulica 18/B, 5000 Nova Gorica Phone: +386 05 338 44 06 E-mail: international.department@epf.nova-uni.si</p>

IMPORTANT DATES

Academic calendar:	The academic year lasts from 1st October to 30th September of the current year.		
	1st semester	Period of lectures and tutorials	October–January
		Examination period	January–February
	2nd semester	Period of lectures and tutorials	February–May
		Examination period	June–July
	Summer holidays	July–August	
	Fall Examination period	August–September	
	Summer school	September	
For further information regarding the actual Academic calendar please consult web page: https://epf.nova-uni.si/izobrazevanje/studijski-koledar/			
Applications on nominated students must reach the receiving institution by:			



1. semester [dd/mm]	15 th May ¹
2. semester [dd/mm]	15 th November

GRADING SYSTEM

Local Grade	Description	English Description
Odlično (10)	91 % – 100 % correct	excellent (10)
Prav dobro (9)	81 % – 90 % correct	Very good (9)
Prav dobro (8)	71 % – 80 % correct	Very good (8)
Dobro (7)	61 % - 70 % correct	Good (7)
Zadostno (6)	51% – 60 % correct	Sufficient (6)
Nezadostno (1-5)	Less than 51% correct	Insufficient (1-5)

A student passes the exam if he/she is graded from 6 to 10.
Study requirements may also be evaluated with grades: passed with distinction, passed or failed.
ECTS credits:
1 full academic year = 60 credits
1 semester = 30 credits

INCOMING STUDENT INFO

Study programmes at European Faculty of Law:	<p>1st cycle:</p> <ul style="list-style-type: none"> • Undergraduate programme Law 1 • Undergraduate programme Law and Management of Infrastructure and Real Estate 1 <p>2nd cycle:</p> <ul style="list-style-type: none"> • Postgraduate programme Law 2 • Postgraduate programme Law and Management of Real Estate 2 • Alternative dispute resolution – mediation and arbitration 2 • Civil and commercial law <p>3rd cycle:</p> <ul style="list-style-type: none"> • Doctoral programme Law 3 • Doctoral programme Law and Management of Real Estate 3
Application procedure:	<p>See Brochure for Incoming Foreign Students, Professors and Researchers, available at: https://www.evro-pf.si/media/website/2014/02/EPF_BROSURA-ERASMUS-2017_web_samo-EPF.pdf</p> <p>APPLICATION FORM</p> <p>Required annexes:</p> <ul style="list-style-type: none"> • Your home faculty statement of participation in the mobility; • Certificate of enrollment at your home faculty; • Learning agreement signed by your home faculty coordinators; • Curriculum vitae (Slovenian or English); • Copy of ID or passport (first page with the photo and personal data).

¹ Due to COVID-19 latter nominations are still accepted.

English study
courses:

The European Faculty of Law offers different courses for international exchange students (taught in English). These courses consist of lectures, individual consultation, seminars, tutorials, private study and examinations or other assessment activities. Courses are given in either the winter or summer semesters; exams may be taken after the end of the course. **We reserve the right not to organise lectures in a course, for which an insufficient number of students has applied (as a rule: min. 5). However, even in such a case, individual consultations shall be given to interested students and an exam may be taken.**

The list of these courses is available below.

Undergraduate Level – 1 st cycle:

NO.	COURSE	LECTURER	ECTS
1.	European law	Izr. Prof. dr. Matej Avbelj	8 ECTS

Graduate Level – 2 nd cycle:

NO.	COURSE	LECTURER	ECTS
1.	Comparative Constitutional Law	Prof. dr. Arne Marjan MAVČIČ	6 ECTS
2.	Democratic and Rule-of-Law State	Izr. Prof. dr. Matej Avbelj Prof. dr. Peter Jambreč	8KT
3.	Constitutional and International Law of Human Rights	prof. dr. Arne Marjan Mavčič	8 ECTS
4.	Ethics in Public Life	Doc. Dr. Vojko Strahovnik	6 ECTS

All Erasmus+ students have the possibility to select other courses, from the list of courses taught at European Faculty of Law (<https://epf.nova-uni.si/en/study/#enrollment>).

These courses are usually performed in Slovene language. In such cases, Erasmus+ students are invited to contact the Erasmus+ coordinator, in order to arrange their personal study program and verify the possibility of attending individual consultations with selected lecturers in English language.



<p>Courses in English at Euniverza:</p>	<p>The European Faculty of Law is part of eUNIVERZA that offers an extensive English-taught academic content in the form of videos of classes and lecture halls and various other materials such as PowerPoint presentations, articles, lecture notes, summaries and short quizzes, all in one place.</p> <p>AVAILABLE <u>LAW</u> COURSES IN ENGLISH AT eUNIVERZA</p> <table border="1"> <thead> <tr> <th>Course name</th> <th>Level of Study</th> <th>On-line Lecturer</th> </tr> </thead> <tbody> <tr> <td>Comparative Constitutional Law</td> <td>1st</td> <td>prof. dr. Arne Marjan Mavčič</td> </tr> <tr> <td>Comparative Law And Large Legal Systems</td> <td>1st</td> <td>izr. prof. dr. Marko Novak</td> </tr> <tr> <td>Constitutional and International Human Rights Law</td> <td>1st</td> <td>prof. dr. Arne Marjan Mavčič</td> </tr> <tr> <td>European and International Criminal Law</td> <td>1st</td> <td>doc. dr. Miha Šepec</td> </tr> <tr> <td>Legislative Process And Nomotechnics</td> <td>1st</td> <td>izr. prof. dr. Marko Novak</td> </tr> <tr> <td>Public Law</td> <td>1st</td> <td>prof. dr. Peter Jambrek</td> </tr> <tr> <td>Constitutional System of the EU</td> <td>2nd</td> <td>izr. prof. dr. Matej Avbelj</td> </tr> <tr> <td>Democratic and Rule of Law State</td> <td>2nd</td> <td>izr. prof. dr. Matej Avbelj</td> </tr> <tr> <td>Ethics in Public Life</td> <td>2nd</td> <td>doc. dr. Vojko Strahovnik</td> </tr> <tr> <td>Philosophy and Theory of Law</td> <td>2nd</td> <td>izr. prof. dr. Marko Novak</td> </tr> </tbody> </table> <p>AVAILABLE <u>INFRASTRUCTURE AND REAL ESTATE COURSES</u> IN ENGLISH AT eUNIVERZA</p> <table border="1"> <thead> <tr> <th>Course name</th> <th>Level of Study</th> <th>Lecturer</th> </tr> </thead> <tbody> <tr> <td>Basics of Architecture</td> <td>1st</td> <td>doc. dr. Sonja Miculinić</td> </tr> <tr> <td>Introduction to Spatial Planning</td> <td>1st</td> <td>viš. pred. dr. Ivan Stanič</td> </tr> <tr> <td>Project Management</td> <td>1st</td> <td>doc. dr. David Bogataj</td> </tr> <tr> <td>Alternative Forms of Housing for the Elderly</td> <td>2nd</td> <td>doc. dr. Boštjan Kerbler</td> </tr> <tr> <td>Marketing of Real Estate</td> <td>2nd</td> <td>doc. dr. Boštjan Aver</td> </tr> <tr> <td>Real Estate Concept</td> <td>2nd</td> <td>izr. prof. dr. Alenka Temeljotov Salaj</td> </tr> <tr> <td>Methods and Examples of Research Work</td> <td>3rd</td> <td>prof. dr. Ajda Fošner</td> </tr> </tbody> </table> <p>Oter English study materia is available at: https://euniverza.eu/en</p>	Course name	Level of Study	On-line Lecturer	Comparative Constitutional Law	1st	prof. dr. Arne Marjan Mavčič	Comparative Law And Large Legal Systems	1st	izr. prof. dr. Marko Novak	Constitutional and International Human Rights Law	1st	prof. dr. Arne Marjan Mavčič	European and International Criminal Law	1st	doc. dr. Miha Šepec	Legislative Process And Nomotechnics	1st	izr. prof. dr. Marko Novak	Public Law	1st	prof. dr. Peter Jambrek	Constitutional System of the EU	2nd	izr. prof. dr. Matej Avbelj	Democratic and Rule of Law State	2nd	izr. prof. dr. Matej Avbelj	Ethics in Public Life	2nd	doc. dr. Vojko Strahovnik	Philosophy and Theory of Law	2nd	izr. prof. dr. Marko Novak	Course name	Level of Study	Lecturer	Basics of Architecture	1st	doc. dr. Sonja Miculinić	Introduction to Spatial Planning	1st	viš. pred. dr. Ivan Stanič	Project Management	1st	doc. dr. David Bogataj	Alternative Forms of Housing for the Elderly	2nd	doc. dr. Boštjan Kerbler	Marketing of Real Estate	2nd	doc. dr. Boštjan Aver	Real Estate Concept	2nd	izr. prof. dr. Alenka Temeljotov Salaj	Methods and Examples of Research Work	3rd	prof. dr. Ajda Fošner
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<p>Slovene language courses:</p>	<p>Students have to pay attention to foreign language skills in the host country. The Erasmus+ coordinator of European Faculty of Law gives foreign students all necessary information about language courses in Slovenia.</p> <p>Contact: Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@epf.nova-uni.si</p> <p>INTENSIVE COURSE OF SLOVENE FOR ERASMUS+ STUDENTS</p> <p>The course is only intended for students registered in a higher education institution holding an Erasmus Charter for Higher Education (ECHE), who have been selected for an Erasmus+ study/placement period. The course is co-funded by the European Union. The course is intended for beginners in Slovene.</p>																																																									



	<p>More info: https://centerslo.si/en/courses-for-adults/courses/erasmus/ Deadline for applications (2020/2021) is 30.6.2020.</p> <p>SLOVENE LEARNING ONLINE</p> <p>Slovene Learning Online is a freely accessible online course of Slovene for foreigners, developed at the Centre for Slovene as a Second and Foreign Language in cooperation with the company DigiEd. The course is designed for those who wish to learn Slovene on their own in a simple, playful and effective way. https://www.slonline.si/.</p>
<p>Recommended language skills:</p>	<p>The European Faculty of Law offers instruction in the following languages: Slovenian and English.</p> <p>The European Faculty of Law requires that the student has good language skills (very good knowledge in reading, writing and speaking of the language) in at least one of the two languages in order to be able to study here.</p> <p>Please note that fluent language skills in Slovenian (or English) are vital for successful studies at the European Faculty of Law. If the language requirements are not met, the Faculty will not accept you.</p> <p>Students must present a language certificate of their Slovene or English language skills. Very good language skills refer to level B2 of CEFR scale of the European Language Portfolio Levels. Minimum language requirements: Slovene B2, English B2</p> <p>How to prove the language skills in Slovene or English:</p> <ul style="list-style-type: none"> • Language skills are listed on the Transcript of Records of the home university; or • Submit the Language Certificate with CEFR scale; or • Submit TOEFL score of 79 (IBT) or IELTS score of 6 for English, or any official certificate • Results from the OLS (Online Language Support) • Any other official certificates
<p>Medical insurance:</p>	<p>MEDICAL INSURANCE</p> <p>Foreign students coming from the EU member countries and the countries of the European economic region should have the E 128 form, E 111 form or E-card. The document type depends on the authorized insurance agency of the country of their origin. Namely, the students should contact the authorized insurance agency, where they have been insured, and ask for one of the above-mentioned forms. Students should have appropriate insurance coverage (also for accidents and liability) when coming to Slovenia.</p> <p>More information: https://ec.europa.eu/social/main.jsp?catId=559</p> <p>MEDICAL ASSISTANCE IN LJUBLJANA</p> <p>Foreign students can get medical assistance (general medicine, dental care, clinical psychology, genecology) at: ZDRAVSTVENI DOM ZA ŠTUDENTE (Student Health Center), Aškerčeva cesta 4, 1000 Ljubljana.</p> <p>More information: https://www.zdstudenti.si/en/</p>
<p>Visa:</p>	



	<p>EU citizens don't need a VISA. For non EU citizen information and assistance can be provided by the following contact: Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@epf.nova-uni.si</p> <p>More information are available here: https://epf.nova-uni.si/en/international-cooperation/erasmus/useful-information/</p>
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HOUSING

<p>Accommodation:</p>	<p>INFORMATION ABOUT HOUSING</p> <p>Housing in Ljubljana:</p> <ul style="list-style-type: none"> • Student Dormitories in Ljubljana (Študentski dom Ljubljana) Information about dormitories – http://www.stud-dom-lj.si/en <p>New University offers a limited number of beds in student dormitories in Ljubljana. The rooms are double with shared bathroom and kitchen. The price varies from 150 - 190€ per month per person, depending on the size and location of the room (the price list is available here). Foreign students pay the <u>economic</u> price. Rooms are given to students on "first come, first get" basis according to the time of study application form.</p> <p>You can find more information about the dormitories by your Erasmus coordinator: Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@epf.nova-uni.si</p> <p>Other available housing in Ljubljana:</p> <ul style="list-style-type: none"> • Private Student House in Ljubljana: http://www.studentskidom-lj.si/eng • www.HousingAnywhere.com • Posredovalnica sob: http://www.svetovalnica.com/sobe/ • KAMRICA : http://www.dostop.si/Kamrica.aspx • Private accommodation: http://www.realestate-slovenia.info/ For additional information please contact: <p>Housing in Nova Gorica:</p> <ul style="list-style-type: none"> • Dijaški dom Nova Gorica (http://www.ddng.si/) • PRESTA- accommodation for students and youth (http://www.nastanitveni-dom.si/S10000/Sobe)
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NOVA
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OF LAW



Erasmus+

	More information are available here: https://epf.nova-uni.si/en/international-cooperation/erasmus/useful-information/
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APPROXIMATE COSTS:

Cost of living:	Around 500€ per month- this figure is only an estimate and may vary, Food, clothing, miscellaneous requirements: around 250€/month, Monthly accommodation (double room): around 180€/month, Study materials: 50€, City transportation: 20€/month (Urbana bus card); up to 50€ for a used bicycle
Semester contribution (Student ID and semester ticket for public transport)	Nova Gorica offers free public transport. Ljubljana public transport: http://www.lpp.si/en More information are available here: https://epf.nova-uni.si/en/international-cooperation/erasmus/useful-information/