UČNI NAČRT PREDMETA / COURSE SYLLABUS

Predmet:	**Uvod v civilno procesno pravo**
Course title:	**Introduction to Civil Procedure**

Študijski program in stopnja **Study programme and level**	**Študijska smer** **Study field**	**Letnik** **Academic year**	**Semester** **Semester**
Pravo in management infrastrukture in nepremičnin 1. stopnje		2	1
Law and Management of Infrastructure and Real Estate 1st Degree		2	1

Vrsta predmeta / Course type:	Obvezni/Mandatory
Koda predmeta /Course code:	

Predavanja **Lectures**	**Seminar** **Seminar**	**Vaje** **Tutorial**	**Druge oblike študija** **Other type study**	**Samost. delo** **Individual work**	**ECTS**
45	0	35	0	95	7

Nosilec predmeta / Lecturer:		izr. prof. dr. Nana Weber / Assoc. Prof. Nana Weber, PhD
Jeziki/Languages:	Predavanja / Lectures:	slovenski jezik/Slovenian
	Seminar / Seminar:	slovenski jezik/Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Zahteva se vsaj 80 % prisotnost na predavanjih in vajah.

Prerequisites:

At least 80% attendance at lectures and tutorials is required.

Vsebina:

V okviru predmeta se študentke in študente seznanijo s temeljnimi načeli in instituti civilnega procesnega prava. Obravnavana so naslednja temeljna področja:

– Splošni pojmi civilnega pravdnega postopka.
– Temeljna načela.
– Procesne predpostavke.
– Procesni subjekti.
– Procesna dejanja.
– Dokazovanje.
– Postopek na prvi stopnji.
– Pravnomočnost.
– Pravna sredstva.
– Posebni postopki.
– Nepravdni postopek.
– Izvršilni postopek.

Content (Syllabus outline):

Within the course, students are introduced to the basic principles and institutes of civil procedural law. The following basic areas are addressed:

– General notions of Civil Procedure.
– Basic principles.
– Procedural prerequisites.
– Courts and parties.
– Procedural acts.
– Evidence.
– Proceedings in the first instance courts.
– Res iudicata.
– Appeals.
– Special proceedings.
– Non-contentious procedure.
– Enforcement procedure.

Temeljna literatura in viri / Readings:

UDE, Lojze: Civilno procesno pravo, Uradni list Republike Slovenije, Ljubljana 2002.

Zakon o pravdnem postopku (Uradni list RS, št. 73/07 – uradno prečiščeno besedilo, 45/08 in nasl. – ZPP).

Contentious Civil Procedure Act, Official Gazette of RS, no. 73/07- officially consolidated text and next

GALIČ, Aleš: Civil Procedure in Slovenia, Wolters Kluwer, 2020.

Cilji in kompetence:

Objectives and competences:

Študentje bodo razvili splošne kompetence:	**Students will develop the following general competences:**
Temeljno znanje, ki naj bi ga študent pridobil po uspešno opravljenih obveznostih pri predmetu, je sestavljeno iz poznavanja splošnih institutov civilnega procesnega prava in njihove uporabe v konkretnih primerih. Določena znanja in veščine, ki so sicer osnovna, v določenem obsegu že omogočajo uporabo v konkretnih življenjskih primerih. Študentkam in študentom bo v učnem procesu omogočeno aktivno sodelovanje. Tako bodo lahko razvijali lastne sposobnosti razmišljanja in raziskovanja ter analiziranja ustrezne literature in sodne prakse.	The basic knowledge that student should acquire after successfully completed course consists of knowledge of the general institutes of civil procedural law and their application in concrete cases. The knowledge and skills, which are still basic, already enable the use in concrete cases to a certain degree. Students will be able to actively participate in the learning process. So they will be able to develop their own skills of thinking and researching, as well as analysing relevant literature and case law.
Študentje bodo razvili predmetno-specifične kompetence:	**Students will develop the following course-specific competences:**
Predmet je uvajalni ter študentkam in študentom omogoči osnovni vpogled v civilne sodne postopke (pravdni, nepravdni, izvršilni). Cilj predmeta je, da se študentke in študentje seznanijo s temeljnimi načeli in instituti civilnega procesnega prava in vsakega od civilnih sodnih postopkov, s poudarkom na civilnem pravdnem postopku. Študentke in študentje tako pridobijo ustrezno in zanje uporabno znanje o temeljnih prvinah in pojmih civilnih sodnih postopkov, hkrati pa se seznanijo tudi z uporabo tega znanja na konkretnih življenjskih primerih.	The course is introductory and provides students with a basic insight into civil court proceedings (litigation, non-contentious procedure, enforcement procedure). The aim of the course is that students get acquainted with the basic principles and institutes of civil procedural law and of civil court proceedings, with an emphasis on civil litigation. Students thus acquire relevant and useful knowledge about the basic elements and concepts of civil litigation, and at the same time get acquainted with the application of this knowledge to concrete cases.

Predvideni študijski rezultati:
Znanje in razumevanje:

Intended learning outcomes:
Knowledge and understanding:

Študent pozna:	**Students:**
Seznanitev študentov z osnovnimi pojmi in temeljnimi instituti civilnega procesnega prava.	Introducing to the basic concepts and institutes of civil procedural law.

Metode poučevanja in učenja:

Learning and teaching methods:

Oblike dela:	**Types of learning/teaching:**
☒ Frontalna oblika poučevanja ☒ Delo v manjših skupinah oz. individualno ☒ Samostojno delo študentov ☒ študij s pomočjo IKT tehnologije ☐ drugo (vpišite) _____	☒ Frontal teaching ☒ Work in smaller groups or individual work ☒ Independent students work ☒ studies using ICT technology ☐ other _____
Metode (načini) dela: ☒ Razlaga	**Teaching methods:** ☒ Explanation

☒ Razgovor/ diskusija/debata	☒ Conversation/discussion/debate
☒ Delo z besedilom	☒ Work with texts
☒ Proučevanje primerov raziskav	☒ Research case studies
☒ Igra vlog	☒ Role-play
☒ Druge vrste nastopov študentov	☒ Different presentation
☒ Reševanje nalog/vaje	☒ Solving exercises/study exercises
☐ Študijski obiski podjetij ipd.)	☐ Field work (e.g. company visits)
☒ Vključevanje gostov iz prakse	☒ Inviting guests from companies
☒ Udeležba na okrogli mizi, na konferenci	☒ Attending round table and conference

Načini ocenjevanja: Način (pisni izpit, ustno izpraševanje, naloge, projekt)	**Teža (v %) / Weight (in %)**	**Assessment: Type (examination, oral, coursework, project)**
Sprotno ustno (aktivno sodelovanje pri kontaktnih urah in pri raziskavah)		Oral verification and assessment of knowledge
Sprotno pisno preverjanje znanja (krajši pisni izdelki)		Written verification and assessment of knowledge (short written casework)
Daljši pisni izdelki (seminarska naloga, projektna naloga, raziskovalna poročila)		Longer written casework
Javni nastop in predstavitev lastnega raziskovalnega dela		Public presentation of one's research
Končni ustni izpit		Final examination (oral)
Končni pisni izpit	**90**	Final examination (written)
Drugo: Udeležba na glavni obravnavi in poročilo	**10**	Other: Attendance at court hearing and report

Reference nosilca / Lecture's references:

Nana Weber je izredna profesorica za civilno in gospodarsko pravo na Evropski pravni fakulteti, izredna profesorica na Fakulteti za informacijske študije v Novem Mestu in B2 Visoki šoli za poslovne vede. Leta 2003 je diplomirala na Pravni fakulteti v Ljubljani. Tam je s podiplomskim študijem nadaljevala in leta 2010 magistrirala na področju civilnega in gospodarskega in leta 2013 doktorirala na področju civilnega prava. Leta 2010 je diplomirala še na Akademiji za glasbo (profesorica glasbe).

Poklicno pot v pravu je začela v sodstvu in na različnih stopnjah sodišč, nato je delala na državnem pravobranilstvu, v odvetniški pisarni in v kabinetu ministra za javno upravo. Leta 2016 je začela samostojno pot in do nedavnega delovala kot odvetnica. Sedaj vodi družbo Weber N., pravna svetovanja, analize in mediacije, d.o.o.

Izkušnje mediatorke v Mediacijskem centru Ljubljana, pri Odvetniški zbornici Slovenije in Ministrstvu za delo družino, socialne zadeve in enake možnosti ter izvajalke izvensodnega reševanja potrošniških sporov pri Ministrstvu za gospodarski razvoj in tehnologijo so botrovale odločitvi, da pomaga reševati spore na neformalen način v okviru lastnega podjetja.

Deluje kot mediatorka na Okrožnem sodišču v Ljubljani in Okrajnem sodišče v Kranju.

Je tudi članica državne izpitne komisije za pravniški državni izpit (področje civilnega materialnega in procesnega prava) in zborovodja Mešanega pevskega zbora Nove Univerze.

Na redni bazi piše strokovne in znanstvene članke iz različnih pravnih področij. Med drugim je ena od avtoric Družinskega zakonika (Uradni list, 2019), avtorica Praktičnega komentarja Obligacijskega zakonika (OZ) – splošni del (GV Založba, Lexpera, 2025), avtorica uvodnih pojasnil Družinskega zakonika (GV Založba, Lexpera, 2018), redaktorica in avtorica Družinskega zakonika (GV Založba, Lexpera, 2024) in avtorica zbirke Vprašanja in odgovori iz delovnega prava (GV Založba, Lexpera), v okviru katere so doslej izšle knjige Prenehanje pogodbe o zaposlitvi (2020), Ko delavca ni na delu (Dopust, regres in druge odsotnosti z dela (2021)) in Prejemki iz delovnega razmerja (2023). Je tudi avtorica uvodnih pojasnil k Zakonu o sodnih taksah (ZST-1); Odvetniška tarifa; Notarska tarifa: (neuradna prečiščena besedila) - Uradni list Republike Slovenije 2022, in avtorica Zakona o sodnih taksah (ZST-1) z uvodnimi pojasnili - Lexpera, GV založba, 2023.

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Nana Weber is an Associate Professor of Civil and Commercial Law at the European Faculty of Law, New University, an Associate Professor at the Faculty of Information Studies in Novo mesto, and at the B2 Higher School of Business Studies. She graduated from the Faculty of Law, University of Ljubljana, in 2003. She continued her postgraduate studies at the same faculty, earning a Master's degree in Civil and Commercial Law in 2010 and a Doctorate in Civil Law in 2013. In 2010, she also graduated from the Academy of Music, University of Ljubljana, qualifying as a Professor of Music.

Her professional legal career began in the judiciary, where she served at various court levels, followed by positions at the State Attorney's Office, in a law firm, and in the Office of the Minister of Public Administration. In 2016, she started her independent professional path and worked as an attorney-at-law until recently. She now manages Weber N., Legal Consulting, Analysis and Mediation, Ltd.

Her mediation experience at the Ljubljana Mediation Centre, the Bar Association of Slovenia, and the Ministry of Labour, Family, Social Affairs and Equal Opportunities, as well as her role as a provider of out-of-court consumer dispute resolution for the Ministry of Economic Development and Technology, led her to the decision to resolve disputes through informal methods within her own company.

She currently serves as a mediator at the District Court in Ljubljana and the Local Court in Kranj.

She is also a member of the State Examination Commission for the State Bar Examination (civil substantive and procedural law) and the conductor of the Mixed Choir of the New University.

She regularly publishes professional and scientific articles in various fields of law. Among other works, she is a co-author of the Family Code (Official Gazette of the Republic of Slovenia, 2019), author of the Introductory Explanations to the Family Code (GV Založba, Lexpera, 2018), editor and author of the Family Code (GV Založba, Lexpera, 2024), and author of the series Labour Law Questions and Answers (GV Založba, Lexpera), which includes the volumes Termination of the Employment Contract (2020), When the Employee is Absent from Work (Annual Leave, Holiday Allowance, and Other Absences) (2021), and Remuneration in Employment Relationships (2023). She is also the author of the Introductory Explanatory Notes to the Court Fees Act (ZST-1); Attorney Tariff; Notary Tariff: (Unofficial Consolidated Texts) – Official Gazette of the Republic of Slovenia, 2022, and the Court Fees Act (ZST-1) with Introductory Explanatory Notes – GV Založba, Lexpera, 2023.