Pursuant to Articles 2 and 28 of the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 56/25) and the Founding Act of the Private Higher Education Institution New University, European Faculty of Law of 14 November 2017, the Management Board of New University, European Faculty of Law, at its 24th meeting held on 29 September 2026, adopted amendments and supplements to the Statute of 28 September 2022, which, as amended and supplemented, reads as follows:

# STATUTE OF THE EUROPEAN FACULTY OF LAW OF NEW UNIVERSITY

## I. GENERAL PROVISIONS

### Article 1

### (Member institution of the University)

The European Faculty of Law of New University (hereinafter: the Faculty) is a private higher education institution which carries out university education, scientific, research, study and advisory activities.

The Faculty is a member institution of New University (hereinafter: the University).

### Article 2

### (Name and registered office of the Faculty)

The name of the Faculty is: Nova univerza, Evropska pravna fakulteta. Its abbreviated name is NU, Evro-PF.

In international dealings, the Faculty uses the name New University, European Faculty of Law. The abbreviated English name is NU Euro-FL.

The registered office of the Faculty is at Delpinova ulica 18B, 5000 Nova Gorica.

### Article 3

### (Legal personality)

The Faculty is a private higher education institution, a member institution of the University and a legal person whose legal capacity is restricted when carrying out activities financed by the Republic of Slovenia or financed from public funds received through European and other international cooperation and projects.

Pursuant to the authorisation of the University, the Faculty acts in legal transactions in the name and on behalf of the University when carrying out such activities. The University enters into all legal relationships relating to these activities. As a member institution, the Faculty receives public funding for the activities referred to in the preceding paragraph through the University. Pursuant to the authorisation, the Faculty keeps accounting records of transactions relating to implementation of the national higher education programme and the national development and research programme.

Records of activities financed from public funds must be kept separate from records of transactions in which the Faculty, as a private higher education institution, acts independently in legal transactions in its own name and on its own behalf.

### Article 4

### (Seal and emblem of the Faculty)

The Faculty has a seal bearing the inscription: Nova univerza – Evropska pravna fakulteta.

In international dealings, the Faculty uses a seal bearing the inscription: New University – European Faculty of Law.

When performing a public service under a concession, the Faculty uses a seal bearing the name and registered office of the Faculty and the coat of arms of the Republic of Slovenia.

The Faculty has an emblem that appears on all its documents and other means of expressing its identity, such as flags, signs and publications.

## II. ACTIVITIES OF THE FACULTY

### Article 5

### (Scope of the Faculty's activities)

The activities of the Faculty comprise undergraduate and postgraduate education, scientific research in law, law and real estate management and other law-related fields, and other activities supporting the main activity defined in its Founding Act, namely:

72.200 Research and experimental development on social sciences and humanities

85.422 Higher education

85.590 Other education not elsewhere classified

85.600 Educational support activities

91.011 Library activities

91.012 Archive activities

58.110 Book publishing

58.130 Publishing of newspapers

58.140 Publishing of journals and periodicals

59.200 Sound recording and music publishing activities

58.190 Other publishing activities

18.120 Other printing

18.130 Pre-press and pre-media services

18.140 Binding and related services

69.103 Other legal activities

69.200 Accounting, bookkeeping and auditing activities; tax consultancy

73.200 Market research and public opinion polling

70.220 Other business and management consultancy activities

73.110 Advertising agencies

73.120 Media representation

74.300 Translation and interpretation activities

82.190 Photocopying, document preparation and other specialised office support activities

18.200 Reproduction of recorded media

82.300 Organisation of conventions and trade shows

82.990 Other business support service activities not elsewhere classified

94.120 Activities of professional membership organisations

99.000 Activities of extraterritorial organisations and bodies

**Article 6**

**(International cooperation of the Faculty)**

In carrying out its activities, the Faculty participates in international scientific and educational activities and, to this end, cooperates with related institutions in Slovenia and abroad. In doing so, the Faculty works towards the realisation of both its own strategic objectives and those of the University.

## III. ORGANISATION AND GOVERNANCE OF THE FACULTY

### 3.1. BODIES OF THE FACULTY

**Article 7**

**(Organisational units)**

The Faculty comprises organisational units which are not legal persons.

An organisational unit shall be established or dissolved by a decision of the Faculty Management Board. When establishing a new organisational unit, the Management Board shall define its activities, internal structure and powers in its decision.

Funds for the activities of an organisational unit may be accounted for separately so that financial statements are identifiable for each organisational unit, its study programme or project, and each of its activities.

In addition to their own names, organisational units shall use the name and emblem of the Faculty.

**Article 8**

**(Types of organisational units)**

The Faculty may establish departments, chairs, institutes, centres, a library and other organisational units.

**Article 9**

**(Bodies of the Faculty)**

The bodies of the Faculty are the Academic Assembly, the Senate, the Management Board, the Dean, the Director, the Student Council and the Secretary.

The Faculty may also establish other bodies in accordance with the Statute and on the basis of a decision of the Management Board.

**Article 10**

**(Disqualification from decision-making)**

A member of a body or a holder of an office of the University may not participate in deciding a matter if the decision directly concerns that person, if that person has a personal, legal or other direct interest in the matter, or if other circumstances give rise to justified doubts as to that person’s impartiality.

The body concerned shall decide on the disqualification of a member of a collegial body without the participation of the person being disqualified.

Where the Dean of the Faculty is disqualified from decision-making on the grounds referred to in paragraph one of this Article, the Vice-Dean shall exercise the Dean’s powers in the particular proceedings, unless otherwise provided by this Statute or another act of the Faculty.

The provisions of this Article shall apply mutatis mutandis to proceedings before committees and other working bodies of the Faculty.

### 3.1.1. Academic Assembly

**Article 11**

**(Composition of the Academic Assembly)**

The Academic Assembly comprises all higher education teachers, research staff and higher education associates who carry out teaching or scientific research activities in the current academic year under a valid contractual or employment relationship with the Faculty. Student representatives also participate in its work, and their number shall amount to at least one fifth of the members of the Academic Assembly.

**Article 12**

**(Powers of the Academic Assembly)**

1. elect members of the Senate in accordance with the Founding Act and this Statute;

2. give the Senate general guidelines concerning study programmes and their implementation, as well as other proposals and initiatives;

3. consider reports on the activities of the Faculty and submit proposals and initiatives to the Senate;

4. perform other tasks under this Statute and other general acts of the Faculty.

The Academic Assembly decides at meetings, which may also be held by correspondence. It meets as required, but at least once in each academic year.

The Academic Assembly elects a chair from among its members; the chair presides over its meetings, prepares the minutes and ensures the implementation of decisions until the next meeting.

Notwithstanding paragraph one of this Article, student members of the Academic Assembly may only elect members of the Faculty Senate who represent students.

### 3.1.2. Senate

**Article 13**

**(Composition of the Senate)**

The Senate is the academic body of the Faculty competent for matters of higher education, science, study and the profession. It consists of at least nine (9) and no more than thirteen (13) members elected by the Academic Assembly from among higher education teachers responsible for at least one course taught at the Faculty and from among students. All fields of study, scientific disciplines and study programmes of the Faculty shall be equally represented in the Senate. The Management Board shall determine the number of Senate members by decision.

The Dean and representatives of the Student Council are ex officio members of the Senate. Students shall account for at least one fifth of its membership.

**Article 14**

**(Term of office of Senate members)**

Members of the Senate shall be elected by the Academic Assembly. Their term of office shall be two years and they may be re-elected after it expires.

**Article 15**

**(Chairing the Senate)**

The work of the Senate shall be chaired by the Dean of the Faculty or, in the Dean’s absence, by the Vice-Dean. In the absence of both, an authorised member of the Senate shall chair the Senate.

**Article 16**

**(Powers of the Senate)**

The Senate shall decide on all matters relating to the implementation of the Faculty's study programmes, new programmes and amendments to existing programmes.

Decisions with financial or business consequences, decisions on the number of places or restrictions on enrolment, the adoption of general and individual acts within the Senate's competence, the introduction or amendment of study, scientific and other programmes or projects, and personnel or other decisions concerning the allocation and use of funds shall require the prior consent of the Management Board. The Management Board shall decide whether a matter has financial implications.

The Senate shall perform the following tasks:

1. adopts proposals for study programmes;

2. appoints members of the University Senate representing scientific disciplines and professional fields cultivated by the Faculty;

3. elects higher education teachers, research staff and higher education associates to academic titles, other than Full Professors and Research Counsellors, and proposes candidates for those titles to the University Senate;

4. appoints three members of the University Habilitation Committee;

5. decides on withdrawal of the titles of higher education teachers, researchers and higher education associates;

6. decides on withdrawal of a graduate's professional title;

7. appoints a three-member committee to report on the pedagogical and research qualifications of a candidate in a procedure for election to or withdrawal of an academic title;

8. adopts the research and development programme;

9. adopts the annual work plan of the Faculty;

10. appoints a three-member committee for the defence of doctoral dissertation proposals and the assessment of candidates' qualifications for preparing doctoral dissertations;

11. approves the topics and supervisors of doctoral dissertations;

12. appoints a three-member evaluation committee, confirms its assessment and appoints members for the defence of submitted doctoral dissertations;

13. adopts expert opinions on junior researchers and decides on their applications;

14. discusses and decides on opinions of the Faculty Student Council within its competence;

15. appoints its working bodies to perform tasks in particular fields;

16. decides on an applicant's appeal in a procedure for recognition of foreign education;

17. ensures the monitoring of the quality of education and scientific research;

18. is responsible for implementing the European Credit Transfer and Accumulation System (ECTS) and coordinating related tasks;

19. decides on other matters in accordance with law, this Statute and other general acts of the Faculty;

20. considers students' applications for accelerated progression;

**Article 17**

**(Decision-making by the Senate)**

The Senate of the Faculty shall deliberate and decide at meetings, including correspondence meetings.

The Dean may convene a correspondence meeting of the Senate if the Dean considers that such decision-making would facilitate faster and more efficient implementation of the teaching process without reducing the quality of the Senate's decisions.

The Senate may adopt decisions if a majority of its members are present. A proposal shall be adopted if it receives the votes of a majority of all Senate members.

**Article 18**

**(Committees and working bodies of the Senate)**

The Senate of the Faculty may appoint permanent or ad hoc committees and working bodies to assist in its work.

Their remit, composition and powers shall be determined by the act appointing each committee or working body.

**Article 19**

**(Meeting of the Senate)**

The Dean shall convene Senate meetings as required and must convene a meeting within ten days if requested by at least three Senate members, the Faculty Management Board or the Student Council.

Minutes shall be kept of each meeting and signed by the Dean and the minute-taker.

In the Dean's absence, the meeting shall be chaired by a specifically authorised member of the Senate.

**3.1.3. Management Board**

**Article 20**

**(Composition of the Management Board)**

The Management Board is the body responsible for the leadership, business operations and governance of the Faculty. It shall have at least two members. The founder determines the number of members. Each member has one vote. Members are appointed by the founder for two years.

**Article 21**

**(Chair and Deputy Chair of the Management Board)**

The founder shall appoint the Chair and Deputy Chair of the Management Board from among its members.

The Chair shall convene and chair meetings and implement decisions of the Management Board. The Deputy Chair shall deputise for the Chair in the Chair's absence.

**Article 22**

**(Powers of the Management Board)**

In addition to the duties prescribed by law, the Management Board shall decide on financial, business and property matters and shall be responsible for the material operations of the Faculty. Its powers are:

1. deciding on material, financial, business and organisational matters concerning the operation of the Faculty;

2. adopting the Statute and other acts, including the job classification act, regulations, price lists, criteria and other acts;

3. appointing the Dean and Vice-Deans after obtaining the prior opinion of the Senate and the consent of the founder;

4. appointing the Director and the Secretary;

5. appointing the Chief Accountant;

6. appointing the Disciplinary Committee;

7. proposing to the Senate decisions within the Senate's competence concerning the disposal and use of funds;

8. adopting decisions on tuition fee amounts and the price list for other services;

9. adopting the investment plan;

10. deciding on personnel and staffing matters;

11. deciding on the establishment and status of organisational units and appointing their heads in accordance with the Statute;

12. deciding on the introduction of new Faculty activity programmes and amendments to existing programmes;

13. deciding on contractual relationships and authorising the Director to sign contracts in the name of the Faculty;

14. deciding on all other scientific, research, consultancy, publishing or any other programmes or projects in the Faculty's registered fields of activity;

The Management Board shall issue binding instructions to and supervise the work of the Director and the Dean of the Faculty.

Decisions of the Management Board shall constitute the legal basis for the work of the Director and the Dean.

**Article 23**

**(Decision-making by the Management Board)**

The Management Board shall regulate the manner and procedure for convening and chairing its meetings and for decision-making and voting at meetings by decision.

If a proposed decision does not obtain the required majority of votes of Management Board members at a meeting, the decision supported by the Chair of the Management Board shall be adopted.

The founder shall, at its discretion, provide instructions and consents to the Management Board for decision-making at meetings.

**3.1.4. Dean**

**Article 24**

**(Dean)**

The Dean is the academic and professional head of the Faculty. The Dean manages, presents and represents the Faculty in matters concerning its professional, educational, scientific research and other higher education activities.

The Dean's Office comprises the Dean, Vice-Deans and the Secretary of the Faculty.

**Article 25**

**(Powers of the Dean)**

The Dean shall have the powers and responsibilities determined by the Founding Act and this Statute. In particular, the Dean:

1. convenes and normally chairs meetings of the Senate;

2. coordinates educational, scientific research and other work at the Faculty;

3. in cooperation with the Management Board, ensures and is responsible for the legality of the Faculty's work and the fulfilment of its obligations under law, other regulations and general Faculty acts;

4. in cooperation with the Senate, adopts criteria for the quality of the Faculty, study programmes, scientific research and professional work;

5. is responsible for monitoring, identifying and assuring quality in self-evaluation procedures;

6. reports to the Senate, Management Board and founder on the work of the Faculty at their request or on the Dean's own initiative;

7. together with the Rector of the University, confers doctoral degrees;

8. presents Faculty awards;

9. submits proposals for decisions within the Senate's competence and ensures their implementation;

10. submits proposals for obtaining Management Board consent when performing duties within the Dean's competence;

11. implements the instructions of the Management Board on the legally correct application and interpretation of the Founding Act, Statute, Management Board decisions and Director's decisions;

12. performs other duties in accordance with regulations and general acts of the Faculty;

**Article 26**

**(Appointment of the Dean)**

The Dean shall be appointed and dismissed by the Management Board for a term of two years and may be reappointed. Before appointment or dismissal, the Management Board shall obtain the prior opinion of the Senate and the consent of the founder. The Dean shall be appointed from among higher education teachers of the Faculty who are responsible for at least one course taught at the Faculty.

**Article 27**

**(Termination of the office of Dean)**

The Management Board may dismiss the Dean before the expiry of the term of office if:

– the Dean is no longer responsible for at least one course taught at the Faculty;

– the Dean acts unlawfully or in a legally improper manner;

– the Dean breaches Faculty acts;

– the Dean fails to act in accordance with Management Board decisions and instructions;

– a ground arises under which the employment relationship terminates by operation of law;

– the Dean loses the confidence of the Management Board, seriously impairing cooperation between the two bodies to the detriment of the Faculty;

– the Dean requests dismissal;

**Article 28**

**(Vice-Dean)**

The Faculty shall have one or more Vice-Deans. Vice-Deans assist the Dean in performing duties assigned by the Dean and deputise for the Dean in the Dean's absence. The Dean must obtain the consent of the Management Board to the decision concerning substitution.

Vice-Deans shall be appointed and dismissed by the Management Board.

The provisions of this Statute concerning the Dean shall apply to the appointment and dismissal of Vice-Deans.

**Article 29**

**(Duties of the Vice-Dean)**

A Vice-Dean assists the Dean with duties determined by the Management Board or independently manages a school delivering a particular Faculty study programme. The Vice-Dean performs tasks relating to the Faculty's teaching, academic and student affairs and, by agreement with the Dean, participates in other duties prescribed by this Statute.

A Vice-Dean heading an organisational unit shall be accountable for that work under an agreement on the introduction and implementation of a Faculty programme or project to the Faculty as a whole and the specific founder of that project or programme.

The Faculty may also have Vice-Deans responsible for other areas of Faculty activity.

**3.1.5. Director**

**Article 30**

**(Director)**

The Director is the chief executive and legal representative of the Faculty.

Under instructions from the Chair of the Management Board, the Director implements Management Board decisions and, on this basis, performs the following tasks:

1. signs contracts concerning monetary and other liabilities;

2. represents the Faculty in legal transactions;

3. implements Management Board decisions concerning status-related, organisational and institutional changes to the Faculty and its organisational units;

4. implements Management Board decisions concerning employment relationships and other personnel and staffing matters;

5. supervises records of Faculty contracts, acts and other documents, and decisions of the Management Board and Dean;

6. provides other Faculty bodies with instructions within the Management Board's competence concerning the legally correct application and interpretation of the Founding Act, Faculty Statute and other legal bases for its operations;

7. exercises other powers and responsibilities in accordance with the Founding Act, this Statute and Management Board decisions;

**Article 31**

**(Appointment of the Director)**

The Director shall be appointed by the Management Board for a term of two years and may be reappointed.

A person may be appointed Director if that person:

– has completed at least Level VIII education under the Slovenian Qualifications Framework (SQF);

– demonstrates managerial and organisational abilities;

– has at least three years of work experience in comparable positions;

– has active command of at least one world language.

**Article 32**

**(Dismissal of the Director)**

The Management Board may dismiss the Director before the expiry of the term of office if:

– the Director acts unlawfully or in a legally improper manner;

– breaches Faculty acts;

– fails to act in accordance with Management Board decisions and instructions;

– a ground arises for termination of employment by operation of law;

– the Director loses the confidence of the Management Board, significantly impairing cooperation between the two bodies to the detriment of the Faculty; or

– the Director requests dismissal.

### 3.1.6. Student Council

**Article 33**

**(Student Council)**

The Student Council comprises representatives of students enrolled at the Faculty. It considers and gives opinions to the competent bodies on the Faculty Statute and all matters relating to student rights and duties, and adopts and implements a programme of student extracurricular activities in cooperation with the student community.

If the opinion referred to in the preceding paragraph is not taken into account, the Student Council may require the competent body to reconsider and decide on the matter. In that case, the decision shall be adopted if two thirds of all members of the competent body vote in favour.

**Article 34**

**(Appointment and term of office of Student Council members)**

The Student Council shall have at least five members.

The term of office of Student Council members shall be one year.

**Article 35**

**(Election of Student Council members)**

Student Council members shall be elected directly by Faculty students. Elections shall normally take place in the second half of October. The manner of calling elections, the nomination procedure and the conduct of elections shall be specified in the Regulations on Elections to the Student Council of the European Faculty of Law of New University.

The Regulations on Elections to the Student Council shall be adopted by the Faculty Management Board after obtaining the prior opinion of the Student Council.

**Article 36**

**(Operation of the Student Council)**

The Student Council shall decide at public meetings. A decision shall be adopted if a majority of members present vote in favour, provided that a majority of all members are present.

The work of the Student Council shall be led by its Chair, elected by its members from among themselves. In the Chair's absence, its work shall be led by the Deputy Chair, likewise elected from among the members.

Minutes shall be kept of Student Council meetings and signed by the Chair or, in the Chair's absence, by the Deputy Chair.

The operation and organisation of the Student Council shall be further regulated by its Rules of Procedure, adopted by the Faculty Management Board after obtaining the prior opinion of the Student Council.

### 3.1.7. Secretary

### Article 37

### (Secretary)

The Faculty Secretariat shall be headed by a Secretary appointed by the Management Board for a term of two (2) years, with the possibility of reappointment.

A person may be appointed Secretary if that person has:

– at least Level VIII education under the Slovenian Qualifications Framework (SQF);

– demonstrated managerial and organisational skills;

– at least two years of experience in comparable positions;

– active command of at least one world language.

The Secretary's work shall be directly supervised, managed and directed by the Chair of the Management Board and the Director, and, as regards tasks within the Dean's competence, by the Dean in accordance with Management Board guidelines.

The Management Board may dismiss the Secretary before expiry of the term of office or temporarily suspend the exercise of the mandate if the Secretary:

– acts unlawfully or in a legally improper manner;

– breaches Faculty acts;

– fails to comply with Management Board decisions and instructions;

– a ground arises for termination of employment by operation of law;

– loses the confidence of the Management Board; or

– requests dismissal.

## 3.2. WORKING BODIES

### Article 38

### (Working bodies)

The working bodies of the Faculty are the Habilitation Committee, the Study Committee, the Disciplinary Committee and the Quality Committee.

The Faculty may have other working bodies in accordance with the Statute and based on a Management Board decision.

### 3.2.1. Habilitation Committee

**Article 39**

**(Composition and appointment of the Habilitation Committee)**

The Habilitation Committee is a working body of the Faculty Senate.

It comprises at least five members elected by the Faculty Senate from among higher education teachers who meet the eligibility requirements for election to the Faculty Senate. A student representative shall also be included.

All scientific disciplines and professional fields of the Faculty shall be equally represented in the Habilitation Committee.

**Article 40**

**(Duties of the Habilitation Committee)**

The Habilitation Committee gives opinions in election procedures and ensures the uniform application of criteria for election to the titles of higher education teacher, research staff member and higher education associate.

It also gives opinions on the withdrawal of the titles referred to in the preceding paragraph.

**Article 41**

**(Term of office of Habilitation Committee members)**

The term of office of members of the Habilitation Committee shall be two years. Members may be reappointed after its expiry.

**Article 42**

**(Decision-making by the Habilitation Committee)**

At its first meeting, the members shall elect a Chair from among themselves, who shall convene and chair its meetings.

The Habilitation Committee shall operate at meetings and shall have a quorum when a majority of its members are present. It shall adopt decisions by an absolute majority of its members.

The Secretary of the Habilitation Committee also attends meetings without voting rights. Minutes shall be kept and signed by the Chair and Secretary of the Habilitation Committee.

The Chair may convene a correspondence meeting if this would make the Committee’s work faster and more efficient without reducing the quality of its decision-making.

**3.2.2. Study Committee**

**Article 43**

**(Composition of the Study Committee)**

The Study Committee and its Chair shall be appointed by the Management Board for two years, with the possibility of reappointment. It shall have at least four members, including at least one representative of the Law programme, one representative of Law and Real Estate Management and one student representative.

**Article 44**

**(Powers of the Study Committee)**

The Study Committee shall:

1. decide on completing the first-cycle Law programme on the basis of an article;

2. consider and approve master's thesis topics and approve supervisors or co-supervisors;

3. appoint the expert committee for the assessment and defence of master's theses;

4. propose to the Senate the appointment of an expert committee to assess the suitability of doctoral dissertation topics;

5. propose to the Senate approval of doctoral dissertation topics and supervisors or co-supervisors;

6. propose to the Senate appointment of the doctoral dissertation evaluation committee;

7. propose to the Senate confirmation of evaluations by the doctoral dissertation evaluation committee and appointment of the defence committee;

8. decide on student admissions to study programmes;

9. consider applications for transfer between study programmes;

10. consider applications to extend the validity of master's and doctoral thesis topics;

11. upon student application, decide on repeating a year and exceptional enrolment in a higher year where requirements for progression have not been met;

12. issue reasoned opinions on accelerated progression upon student application;

13. decide on applications to take examinations from a higher year early;

14. decide on applications to change an elective course;

15. decide on applications for the status of a student with special needs or special status;

16. decide on applications for extension of student status;

17. decide on recognition of obligations completed through formal or non-formal education or practical training;

18. decide on exemption from compulsory practical training;

19. decide on resumption of studies after an interruption of more than two years;

20. decide on recognition of academic obligations completed abroad during an Erasmus+ exchange;

21. appoint a teacher where a course has no designated co-teacher, to attend a lesson taught by the course lecturer and draw up brief minutes;

22. keep records of minutes monitoring course delivery;

23. keep records of proposals for awards or commendations for final theses;

24. before each degree-awarding ceremony, review all proposals and select three recipients of awards or commendations for outstanding final theses in each study programme of NU Euro-FL;

25. perform other tasks connected with Faculty study activities unless another Faculty body is competent;

### 3.2.3. Disciplinary Committee

**Article 45**

**(Disciplinary Committee)**

The member institution's Disciplinary Committee shall consist of three (3) members, each with a deputy. The Faculty Management Board proposes the Chair and deputy from among teaching staff; the Dean proposes the second member and deputy from among Secretariat staff; and the Student Council proposes the third member and deputy from among students.

On the basis of these proposals, the Faculty Senate shall appoint the Disciplinary Committee. Its term of office shall be two (2) years, with the possibility of reappointment.

**Article 46**

**(Disciplinary proceedings)**

The Dean shall decide on the initiation of disciplinary proceedings. Decisions of the Disciplinary Committee may be appealed to the Faculty Senate.

The disciplinary procedure shall be governed in greater detail by the Regulations on the Disciplinary Liability of Students of New University.

### 3.2.4. Quality Committee

**Article 47**

**(Quality Committee)**

Members of the Faculty Quality Committee shall be appointed by the Faculty Senate on the Dean’s proposal. It shall have at least six members and a Chair appointed by the Faculty Senate.

The Committee comprises representatives of all main stakeholder groups, including higher education teachers, researchers, students, professional and administrative staff, and external stakeholders.

The Committee shall perform the following tasks:

1. prepare the annual quality report (self-evaluation report);

2. continuously monitor the quality of studies and propose improvements;

3. continuously monitor the quality of scientific research and propose improvements;

4. perform other tasks concerning monitoring and improvement of quality as provided by the Quality Manual of the European Faculty of Law (hereinafter: the Quality Manual).

The Quality Manual shall regulate the operation of the Quality Committee in greater detail.

## 3.3. FACULTY SECRETARIAT

**Article 48**

**(Faculty Secretariat)**

The Faculty shall have a Secretariat for administrative and professional-technical tasks, headed by the Faculty Secretary.

The Secretariat shall provide administrative and professional-technical support in the following areas:

1. study affairs; 2. admission to the Faculty; 3. research; 4. student affairs; 5. financial and business affairs; 6. international cooperation; 7. personnel and legal matters; 8. publishing; 9. protocol; 10. other matters.

## IV. FINANCING OF THE FACULTY

**Article 49**

**(Accounting)**

The financial operations of the Faculty shall be managed by the Accounting Department, which shall also carry out the administrative work and tasks required for the Management Board.

The head of the Accounting Department is the Chief Accountant, who shall also ensure that the Faculty meets its financial obligations on time.

The Chief Accountant shall exercise powers in accordance with the Management Board's decisions and instructions and shall be accountable to it. The Chief Accountant reports to the Chair of the Management Board or, in the Chair's absence or by authorisation, to the Deputy Chair.

The Chief Accountant shall be responsible for the confidentiality of financial operations and may report on them only to the Management Board or its Chair. The Chief Accountant shall report to the Management Board on an ongoing basis.

Information on the financial operations of the Faculty may be provided to other persons or organisations only with the express permission of the Management Board or its Chair.

The Chief Accountant may attend Management Board meetings at the invitation of its Chair, without voting rights. In such cases, the Chief Accountant shall prepare draft minutes and decisions and shall maintain the register of Management Board decisions.

**Article 50**

**(Property of the Faculty)**

The property of the Faculty, together with its associated assets, is owned by the founder.

The Faculty shall manage the property with the diligence of a prudent manager and is accountable to the founders for its management.

In legal transactions the Faculty shall be liable with all property under its management. The founder shall not be liable for the Faculty's obligations.

The Faculty may maintain separate accounts for the resources of organisational units in specific accounting cost centres. The Management Board shall decide on this on the basis of the acts establishing them.

**Article 51**

**(Sources of financing)**

The Faculty shall obtain funds from the founder, the budgets of the Republic of Slovenia and the European Union, tuition fees and other study contributions, payments for services, donations, legacies and gifts, and other sources.

The Faculty's bodies shall ensure compliance with applicable regulations and shall be accountable for the legality of its operations.

The Faculty may use its funds exclusively for carrying out and developing the activities of the Faculty and its organisational units.

## V. EDUCATIONAL AND SCIENTIFIC RESEARCH WORK

### 5.1. STUDY PROGRAMMES

**Article 52**

**(Adoption and accreditation of study programmes)**

Study programmes leading to a qualification and continuing education study programmes shall be adopted by the University Senate, including on the proposal of the Faculty Senate and with the consent of the Faculty Management Board.

A publicly recognised higher education qualification shall be obtained under study programmes adopted by the University Senate. The University must obtain accreditation for the study programme from the Slovenian Quality Assurance Agency for Higher Education.

**Article 53**

**(Study programmes)**

The Faculty shall offer study programmes leading to qualifications as undergraduate and postgraduate studies, classified into three cycles:

(1) First cycle:

– professional higher education study programme;

– university study programme.

(2) Second cycle:

– master's study programme;

– integrated master's study programme.

(3) Third cycle:

– doctoral study programme.

First-cycle programmes are undergraduate programmes, and second- and third-cycle programmes are postgraduate programmes.

A person who completes all obligations under a study programme leading to a qualification shall obtain a publicly recognised qualification and a diploma constituting a public document.

**Article 54**

**(Professional or scientific title)**

A person who successfully completes a first-cycle study programme shall acquire a title indicating the professional field in accordance with the law governing professional and scientific titles and the study programme.

A person who successfully completes a second-cycle study programme shall acquire the professional master's title indicating the professional field in accordance with the law and the study programme.

A person who successfully completes a third-cycle study programme shall acquire the title of Doctor of Science in accordance with the law and the study programme.

**Article 55**

**(Components of study programmes)**

First- and second-cycle study programmes leading to a qualification shall contain the following mandatory components:

1. general information on the programme (name, cycle, type, duration and whether it is interdisciplinary, single-subject, double-subject, teacher-training, non-teacher-training or joint);

2. the principal objectives of the programme, general and subject-specific competences or learning outcomes acquired through it;

3. a curriculum specifying ECTS credits for study obligations and the share of elective components;

4. admission requirements and selection criteria in the event of restricted enrolment;

5. criteria for recognition of knowledge and skills acquired before admission;

6. methods of assessment;

7. requirements for progression through the programme;

8. requirements for transfer between programmes;

9. mode of delivery;

10. requirements for completion of studies;

11. requirements for completing individual parts of the programme, where applicable;

12. the field of study under KLASIUS and the scientific research discipline under the Frascati classification;

13. placement within the national qualifications framework, the European higher education qualifications framework and the European Qualifications Framework;

14. the professional title formed in accordance with the law;

Doctoral study programmes shall form the basis for the study and research programme of each student. The mandatory components from the preceding paragraph shall apply mutatis mutandis, except for points 6, 9, 11 and 14. Those components shall be included where prescribed by the Statute of the higher education institution. The curriculum shall determine the fields of content and ECTS-credited obligations which may be allocated to each student's individual study and research programme (group study activities and group or individual research). Organised forms of study in a doctoral programme shall comprise at least 60 ECTS credits. The doctoral programme shall also specify the scientific or artistic title formed in accordance with the law.

Study programmes shall be published no later than the publication of the call for applications.

**Article 56**

**(Joint study programmes)**

The Faculty may deliver study programmes in cooperation with a foreign or Slovenian institution of the same level under contracts or agreements (joint study programmes). A person who completes all requirements of a joint study programme leading to a qualification shall receive a joint diploma, which is a public document. The participating higher education institutions shall determine the content and form of the joint diploma and Diploma Supplement. They may agree to award separate diplomas instead of a joint diploma.

**Article 57**

**(Continuing education study programmes)**

Continuing education study programmes are a form of lifelong learning designed primarily to improve, supplement, deepen and update knowledge.

Continuing education study programmes shall comprise:

1. general programme information (name, type and duration);

2. principal objectives and general and subject-specific competences acquired;

3. a curriculum with ECTS credits and the proportion of electives;

4. admission requirements and selection criteria in case of restricted admission;

5. criteria for recognition of prior knowledge and skills;

6. assessment methods;

7. progression requirements;

8. mode of delivery;

9. requirements for completion.

A certificate signed by the Dean may be issued on successful completion.

**Article 58**

**(Other forms of lifelong learning)**

In addition to programmes leading to qualifications and continuing education programmes, the Faculty may organise other forms of non-formal learning, such as courses, summer schools and training programmes, provided that they do not interfere with programmes leading to qualifications.

The programme of such education shall be adopted by the Senate.

**Article 59**

**(Study obligations and duration of studies)**

Study obligations in study programmes shall be assigned credits under the ECTS system. Each year of a study programme shall comprise 60 credits.

Professional higher education programmes and university study programmes shall comprise 180 to 240 credits and last three to four years.

Master's study programmes shall comprise 60 to 120 credits and last one to two years, provided that, together with the first-cycle programme in the same professional field, they last five years.

Doctoral study programmes shall comprise 180 to 240 credits and last three to four years.

**Article 60**

**(Admission requirements)**

A person who meets the requirements laid down by the study programme in accordance with the law may enrol on the basis of a call for applications.

Admission requirements for a programme leading to a qualification or a continuing education study programme are also met by a person who has completed equivalent education abroad.

**5.2. ACADEMIC YEAR**

**Article 61**

**(Academic year)**

The academic year shall run from 1 October to 30 September. The Faculty shall conduct organised study activities throughout the academic year.

The academic calendar shall establish the beginning and end of lectures in individual semesters, holidays and other important dates. Three examination periods shall be provided: the first following the end of the first semester, the second following the end of the second semester and the third at the end of the academic year.

The University Senate shall adopt the academic calendar for the following academic year no later than the end of May of the current academic year. The Faculty may adapt the calendar to the specific characteristics of its teaching process, but its overall scope shall remain unchanged.

**Article 62**

**(Volume of teaching)**

Undergraduate study programmes shall comprise at least 20 and at most 30 hours of lectures, seminars and practical classes per week, over 30 weeks per year. Where a study programme includes practical training, the total student workload shall not exceed 40 hours per week and 42 weeks per year.

The organisation and timing of lectures, seminars and practical classes may be adapted by the study programme to students' circumstances (part-time study).

Where only a small number of candidates enrol in an individual course, teaching may be delivered through individual consultations. The Faculty Management Board shall decide on this.

## 5.3. STUDIES

### Article 63

### (Mode of study)

Studies shall be provided on a full-time or part-time basis.

### Article 64

### (Part-time study)

Part-time study shall be organised where the Faculty's staff and premises allow it and where the nature of the programme permits some teaching to be carried out without the student's physical presence, without compromising its quality.

Distance learning is also a form of part-time study.

### Article 65

### (Equivalence of full-time and part-time study)

Part-time study must be equivalent in content and level of difficulty to full-time study.

A part-time student may transfer to full-time study and a full-time student may transfer to part-time study. The conditions and procedure shall be prescribed in greater detail by the regulations on studies.

### Article 66

### (Parallel studies)

Parallel studies mean studying in separate study programmes. A student who successfully completes all requirements under all study programmes shall receive a separate diploma for each of the parallel programmes.

A student may enrol concurrently in another study programme if the admission requirements are met.

The Faculty shall prescribe the requirements for parallel studies and selection criteria in the event of restricted admission to parallel studies in its rules.

### Article 67

### (Individual study)

Individual study is a mode of study in which organised teaching (lectures, practical classes and seminars) is replaced by individual consultations.

### Article 68

### (Transfers between study programmes)

Transfer between study programmes means enrolment in the second or a higher year of a higher education study programme where:

– a student ceases education under one programme and continues under another programme at the same cycle;

– a higher education graduate enrols in a new study programme at the same cycle; or

– a graduate of a higher vocational college enrols in the second year of a first-cycle higher education study programme.

A candidate must meet the requirements for enrolment in the initial year of the study programme.

Transfers are possible under the conditions laid down in applicable legislation governing transfers and in accordance with the criteria established in study programmes.

The candidate shall submit an application for transfer in response to the call for applications, which shall prescribe the deadlines and procedure.

Applications for transfer between study programmes shall be considered by the Study Committee.

All study obligations completed and recognised under the first and second programmes shall be recorded in the Diploma Supplement.

## 5.4. LANGUAGE OF INSTRUCTION

### Article 69

### (Language of instruction)

The language of instruction at the Faculty shall be Slovenian.

Study programmes or parts thereof may be delivered in a foreign language in the following cases:

– where visiting teachers from foreign faculties or universities or internationally recognised experts invited by the Faculty or University participate in teaching;

– where study programmes include foreign students, are predominantly intended for foreign students or have a large number of foreign students enrolled.

The Faculty must ensure that the foreign language used to deliver a programme or part of it corresponds to the language competence of the majority of domestic students enrolled in that programme.

Where study programmes are delivered as part of a public service, they may be delivered in a foreign language in the following cases:

– foreign language programmes;

– parts of programmes taught by visiting higher education teachers from abroad or with a large number of foreign students enrolled;

– study programmes which the higher education institution also delivers in Slovenian.

The University Senate shall decide on the delivery of programmes or parts thereof in a foreign language upon a proposal from the member institution’s Senate.

### Article 70

### (Language of bachelor’s and master’s theses and doctoral dissertations)

Bachelor’s and master’s theses and doctoral dissertations shall be written in Slovenian.

Exceptionally, a candidate may write a bachelor’s thesis, master’s thesis or doctoral dissertation in a foreign language if the study programme is delivered in a foreign language or if justified reasons exist (such as a foreign supervisor or committee member or the possibility of publication as a book by a foreign publisher).

A bachelor’s thesis, master’s thesis or doctoral dissertation written in a foreign language may only be submitted together with a comprehensive summary in Slovenian using appropriate Slovenian professional terminology from the relevant scientific field.

The requirements and procedures for registering topics, preparing, submitting and defending final theses or dissertations in a foreign language shall be regulated in greater detail by the regulations on studies.

## 5.5. ASSESSMENT OF KNOWLEDGE

### Article 71

### (Forms of assessment)

Students' success in fulfilling study programme obligations shall be established through the verification and assessment of knowledge. Forms of assessment include examinations, tests and other forms specified by the study programme.

Examination procedures, examination periods, examination requirements and other examination-related matters shall be specified by the Regulations on the Verification and Assessment of Knowledge.

### Article 72

### (Recognition of examinations and other academic obligations completed at other higher education institutions)

A student who has completed examinations or other academic obligations under another study or educational programme, in Slovenia or abroad, before enrolling at the Faculty may apply for their recognition under the Faculty programme in which the student is enrolled.

The conditions and procedure for recognition shall be further regulated by the Regulations on the Verification and Assessment of Knowledge.

## 5.6. PROGRESSION TO A HIGHER YEAR AND RE-ENROLMENT

### Article 73

### (Progression to a higher year)

A student may enrol in a higher year if, by the end of the academic year, the student has completed all obligations prescribed by the study programme for progression. The requirements for progression and for conditional and exceptional enrolment shall be prescribed by the relevant undergraduate, master's or doctoral regulations on studies.

### Article 74

### (Repeating a year)

A student who has not fulfilled all requirements for progression to the next year may repeat a year once during a given cycle of study, provided that the student has not previously repeated a year at that cycle.

An application to repeat a year must be submitted no later than ten days before the deadline for enrolment in a higher year, i.e. by 20 September of the current year.

## 5.7. ACCELERATED PROGRESSION

### Article 75

### (Requirements and procedure for accelerated progression)

A student demonstrating above-average academic performance shall be permitted accelerated progression where the study process allows.

Accelerated progression may be permitted if the student has performed all study obligations and examinations from lower years above average, with a grade average of at least eight, or has demonstrated other above-average achievements related to the studies.

The Senate shall adopt a decision on the basis of the candidate's application and a reasoned opinion of the Study Committee. The decision shall specify the manner of accelerated progression.

## 5.8. RESUMPTION OF STUDIES AFTER AN INTERRUPTION

### Article 76

### (Calculation of interruption of studies)

The period of interruption shall be calculated from the date on which the student lost student status. Cases in which student status is lost are prescribed by the law governing higher education and the regulations on studies.

### Article 77

### (Interruption of studies for less than two years)

If a student interrupts studies for less than two years, the student may resume and complete studies under the same study programme as was in force at the time of enrolment.

### Article 78

### (Interruption of studies for more than two years)

If more than two years have passed since the student interrupted studies, the student must apply to the Study Committee to resume or complete studies. Following approval, an agreement on resumption or completion of studies shall be concluded, specifying the manner of completing examinations, seminar papers and the bachelor's thesis, the deadline for completion and payment arrangements in accordance with the Faculty price list.

If the study programme has changed during the interruption, the Study Committee may prescribe differential examinations or other additional obligations as a condition for resuming studies.

If progress in the discipline during a prolonged interruption has rendered the knowledge previously required for an examination inadequate, the Study Committee may, in addition to prescribing differential requirements, require a student to retake particular examinations or other obligations already completed. Upon payment for an individual examination at the equivalent ECTS credit rate, the student may take that examination three times.

## 5.9. SCIENTIFIC RESEARCH

### Article 79

### (Scientific research)

Scientific research is the foundation of high-quality teaching and constitutes an inseparable whole with it.

In addition to research directly connected with the educational process, the Faculty shall carry out basic, experimental and applied research, development and other projects, and commissioned research for third parties in accordance with the law and internal regulations governing research activities.

# VI. HIGHER EDUCATION TEACHERS, RESEARCH STAFF AND HIGHER EDUCATION ASSOCIATES

### Article 80

### (Academic titles)

The titles of higher education teachers and associates and research staff shall be prescribed by the law governing higher education.

Higher education teachers may be elected to the following titles: Assistant Professor, Associate Professor, Full Professor and Language Instructor; and, for professional higher education programmes, Senior Lecturer and Lecturer.

Research staff may be elected to the following titles: Research Associate, Senior Research Associate and Research Counsellor.

Higher education associates may be elected to the following titles: Teaching Assistant, Librarian, Expert Counsellor, Senior Professional Associate, Professional Associate and Skills Instructor.

Research associates may be elected to the following titles: Assistant with a Doctorate, Assistant with a Master's Degree and Assistant.

**Article 81**

**(Conditions and procedure for election to a title)**

The conditions and procedure for election to the titles of higher education teachers, research staff, higher education associates and research associates shall be prescribed by the Criteria for Election to Academic Titles of Higher Education Teachers, Higher Education Associates and Research Associates at New University.

**Article 82**

**(Validity of academic titles)**

Higher education teachers and research staff, except Full Professors and Research Counsellors, shall be elected to their titles by the Faculty Senate for a five-year term. They may be re-elected to the same title for the same term under the conditions for re-election.

Teaching Assistants shall be elected by the Faculty Senate for a three-year term and may be re-elected for the same term under the applicable conditions. Other higher education associates shall be elected by the Faculty Senate to permanent titles.

Full Professors and Research Counsellors shall be elected to permanent titles by the University Senate.

A member of research staff may be elected to a higher education teaching title if the person meets the pedagogical competence requirement for election to the relevant title. In that case, the teaching title shall remain valid until the research title on which the election was based expires.

**VII. STUDENTS**

**Article 83**

**(Student status)**

A student is a person enrolled at the Faculty pursuant to a call for applications and educated under a particular study programme.

Student status is evidenced by a certificate of enrolment or student identity card.

Student status shall terminate:

1. for a student completing a first-cycle programme, at the end of the academic year in which the student completed the programme;

2. for a student completing a second-cycle programme, at the end of the academic year in which the student completed the programme;

3. for a student completing a third-cycle programme;

4. if the student does not complete a first- or second-cycle programme within 12 months of the end of the final semester;

5. if the student does not complete a third-cycle programme within 12 months of the end of the final semester;

6. if the student does not enrol in the next year or semester during the studies;

7. if the student withdraws;

8. if the student is expelled.

Notwithstanding point 4 of the preceding paragraph, student status shall terminate upon completion of the final semester if the student has repeated a year or changed study programme or field, unless the student enrolled in a year higher than one previously attended at that cycle.

In the cases referred to in points 4, 5 and 6 of paragraph three, student status may be extended for justified reasons, but for no longer than one year.

Students who give birth during their studies and students who become fathers during their studies shall be entitled to an extension of student status by one year for each live-born child.

In the cases referred to in points 1 and 2 of paragraph three of this Article, a student may waive student status after completing the study programme.

**Article 84**

**(Certificates issued to students)**

On the basis of records prescribed by the law governing higher education, the Faculty shall issue:

1. certificates of enrolment;

2. certificates of examination registration;

3. certificates of examinations passed or average grade achieved;

4. certificates of completion of studies;

5. graduation certificates;

6. certificates of non-formal education;

7. other certificates.

**Article 85**

**(Rights and duties of students)**

Students shall have the rights and obligations arising from the law, this Statute and other general acts of the Faculty.

**Article 86**

**(Tuition fees and other contributions for studies)**

Tuition fees and other contributions for studies shall be determined by the Management Board in accordance with applicable regulations.

Upon a student’s reasoned application and for justified reasons, the Management Board may fully or partly exempt the student from tuition fees or other study contributions, permit payment by instalments or defer payment. The Management Board’s decision shall be final.

The Faculty shall conclude an education agreement with a student who pays tuition fees. The agreement shall specify, among other matters, the payment method, any tuition reduction or exemption and the calculation of default interest.

**Article 87**

**(Participation in governance)**

Students shall have the right, through their representatives, to participate in the work of Faculty bodies, submit initiatives and opinions, and participate in decision-making in accordance with this Statute.

**Article 88**

**(Alumni Club)**

The Alumni Club is a voluntary association of graduates from all generations and Faculty programmes, established to maintain and strengthen links between graduates and the Faculty in all socially beneficial fields.

The Alumni Club operates within the Career Centre, which assists prospective and current students in choosing studies, coordinates international exchanges, advises on career planning and monitors graduates' career paths. The operation of the Alumni Club and Career Centre shall be governed by regulations.

## VIII. DISCIPLINARY LIABILITY

**Article 89**

**(Disciplinary liability)**

Students shall be subject to disciplinary liability for breaches of duties and failures to fulfil obligations under the Statute and study programme, and for damage caused intentionally or negligently. Students' disciplinary liability shall be governed by the Regulations on the Disciplinary Liability of Students of New University. Before adopting those Regulations, the Management Board must obtain the opinion of the University Student Council.

## IX. PROTECTION OF STUDENTS' RIGHTS

**Article 90**

**(Right to enrolment and education)**

Students shall have the right to enrolment and education under equal conditions prescribed by law, the Statute and the study programme.

**Article 91**

**(Right of appeal)**

A student of the Faculty shall have the right to appeal against decisions of Faculty bodies concerning the student's rights, obligations and responsibilities.

The student may lodge an appeal within twenty-one days of becoming aware of the infringement of a right or of being served with a decision infringing that right.

**Article 92**

**(Decisions on appeals)**

The Dean shall decide on a student's appeal unless this Statute, another general act of the Faculty or an act of the University provides otherwise.

Where the Senate of the member institution decided at first instance, the University Senate shall decide on the appeal.

If the Dean is disqualified from deciding an appeal because of circumstances specified by the Statute or another general act, the Vice-Dean shall decide on the appeal.

The decision on the appeal must be issued and served on the student no later than 30 days after the appeal is lodged.

**Article 93**

**(Finality of the decision on appeal)**

The Dean’s decision on an appeal shall be final and may not be challenged by ordinary legal remedies.

**Article 94**

**(Administrative dispute)**

An administrative dispute may be initiated against a final decision of the competent Faculty body concerning the acquisition or loss of student status and other matters relating to studies.

## X. FINAL PROVISION

**Article 95**

**(Final provision)**

This Statute shall enter into force on the day of its adoption by the Management Board of the European Faculty of Law of New University.

Nova Gorica, 29 September 2026



prof. dr. Peter Jambrek
Chair of the Management Board
European Faculty of Law of New University