

Rental of the premises of the European Faculty of Law

Mestni trg 23, 1000 Ljubljana

The European Faculty of Law is located in the very center of Ljubljana, at [Mestni trg 23, 1000 Ljubljana](#).

Access to the faculty is possible:

- By car: the nearest parking is at the Congress Square parking garage,
- By city bus: nearby bus stops are Drama and Krekov trg,
- By train: the faculty is 1.4 km away from the main railway station.

The faculty has a spacious lobby, 5 lecture rooms, and a meeting room. In the immediate vicinity, there are numerous cafes and restaurants, where catering can be arranged for events. Participants of your educational events can also purchase hot or cold drinks from the self-service vending machines.



Information and offer

For an offer, please call +386 1 251 44 81 or send an email to: petra.guzelj@nova-uni.si.

Lecture rooms

In Ljubljana, the premises of the European Faculty of Law offer five lecture rooms with the following capacities:

- Jože Pučnik Lecture Room (P1) (approximate capacity of 53 seats),
- Leon Štukelj Lecture Room (P2) (approximate capacity of 47 seats),
- Karol Józef Wojtyła Lecture Room (P3) (approximate capacity of 89 seats),
- Robert Schuman Lecture Room (P4) (approximate capacity of 48 seats),
- France Bučar Lecture Room (P5) (approximate capacity of 72 seats).



Equipment of the lecture rooms:

- adequate number of seats with convenient tablet arms,
- projection screen and projector,
- computers,
- magnetic whiteboard,
- lecturer's desk,
- broadband internet access,
- wireless internet access,
- option to use a microphone (upon request),
- Lecture Room P1 is additionally equipped with a touch-screen interactive display (interactive whiteboard),
- Lecture Room P2 is also equipped with larger desks.

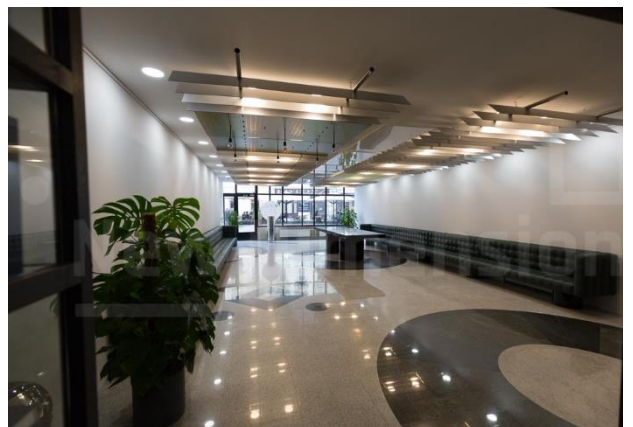
Meeting room

In Ljubljana, the premises of the European Faculty of Law offer a meeting room with an area of 25.3 m² and an approximate capacity of 10 seats.

The faculty lobby

For or organizing individual events, interested parties can also rent the lobby on the ground floor of the building at Mestni trg 23 in Ljubljana. This attractive location offers a unique opportunity to host various events in the city center and can accommodate up to 150 guests.

In the case of renting the lobby, the faculty arranges its activities so that the entrance for students and other visitors is from Cankarjevo nabrežje, ensuring that your event is not disrupted. Upon request, we can also provide seating for attendees (approximately 60 seats) and arrange the chairs according to the specific needs of your event.



Rental price list

The prices listed below apply from Monday to Friday, between **8 AM and 4 PM**.

For rentals outside these hours, special conditions apply and will be agreed upon individually.

1.1 Lecture room rental

Lecture room	Price €/hour (60')	Price €/day (8h-16h)
Lecture room Jožeta Pučnika (P1)	70,00	500,00
Lecture room Leona Štuklja (P2)	50,00	350,00
Lecture room Karola Jozefa Wojtyle (P3)	80,00	550,00
Lecture room Roberta Schumana (P4)	50,00	350,00
Lecture room Franceta Bučarja (P5)	80,00	500,00

*The above prices do not include 22% VAT.

1.2 Meeting room rental

Meeting room	Price/hour (60')	Price/day (8h-16h)
Meeting room 1 st floor	35,00	200,00

*The above prices do not include 22% VAT.

** The minimum rental duration for the meeting room is 2 hours.

1.3 Lobby rental

Lobby	Price/hour (60')	Price/day (8h-16h)
Lobby	100,00 EUR	600,00
Lobby with Seating Arrangement	150,00 EUR	960,00

*The above prices do not include 22% VAT.

** The minimum rental duration for the lobby is 3 hours.

You are warmly invited to visit the premises at Mestni trg 23 in person. We are confident that we can find a space that will suit the format of your event.

To arrange a viewing of the premises, please contact us at +386 1 251 44 81 or via email at: petra.guzelj@nova-uni.si.

The price list is valid from September 1, 2024, onward.