Pursuant to point 2 of the first paragraph of Article 21 of the Statute of the European Faculty of Law of New University (consolidated text dated 28 September 2022), the Management Board of the European Faculty of Law of New University, at its 24th meeting held on 29 September 2026, adopted amendments to the Rules on Studies in Undergraduate Study Programmes of the European Faculty of Law of New University of 30 September 2024, which, as amended, read as follows:

REGULATION FOR THE UNDERGRADUATE STUDY PROGRAMS AT EUROPEAN FACULTY OF LAW, NEW UNIVERSITY

I. GENERAL PROVISION

Article 1
(contents of rules and regulations)

These regulations regulate undergraduate study programmes, requirements for advancing to the next year, exceptional enrolment into a higher year, re-enrolment in the current year, parallel enrolment, changing the mode of study, student status, continuing studies after a break, requirements for completing the studies, preparation and submission of a final thesis, defence of a final thesis and mentor selection, compulsory practical training and graduation from the New University European Faculty of Law (hereinafter: the Faculty).

Article 2
(conduct of students and the Faculty)

Students must in all proceedings provide true information and must not abuse the rights granted to them by law and these Regulations. The Faculty and its employees must act carefully and up-to-date in relation to students and other stakeholders, to their greatest benefit, taking into account the legislation and internal acts of the Faculty.

Article 3
(time limits)

Where a period is expressed in days, the date of notification or event is excluded, the period shall be deemed to fall on the first following day. A period expressed in months or in years ends with the expiry of whichever day in a month or in a year which falls on the same day when a person was notified or an event occurred, from which the period is counted. If the day does not occur in the last month, the period ends with the expiry of the last day of that month.

Periods include Sundays, official holidays and non-working days in the Republic of Slovenia.

If a period would otherwise end on a Sunday, official holidays or a non-working day in the Republic of Slovenia or on any other day, on which the competent authority cannot carry out a procedure, the period ends with the expiry of the first following working day.

The time limits set in these rules and regulations for the Faculty Senate, the Academic Affairs Committee and other committees, as well as deadlines for technical reviews are not measured during holidays as are determined with the academic calendar for each academic year

Article 4
(the grammatical form of expressions)

In the rules and regulations, the expressions used, written in the male gender grammatical form, are to be considered as neutral for both men and women.

II. UNDERGRADUATE UNIVERSITY STUDY PROGRAM LAW AND PROFESSIONAL HIGHER EDUCATION STUDY PROGRAMME IN LAW AND MANAGEMENT OF INFRASTRUCTURE AND REAL ESTATE

1. Advancing to the next year

Article 5
(requirements for advancing to the next year)

A student may enrol into a higher year after having completed all the requirements specified in the study program for the year they enrolled in, or has achieved at least 42 credit points (hereinafter: ECTS) with the successful completion of courses of the year they enrolled in. The student has to complete the remaining exam requirements of the previous year by the end of the new year. During this time, they may normally fulfil all the study requirements of the year in which they are enrolled.

Students enrol into a higher year within the deadline set each year by the Office for Student Affairs (hereinafter: the Office), following the instructions of the competent ministry. This provision also applies to students who are repeating the year, enrolling in an additional year for the completion of their studies or extending their student status.

Article 6
(exceptional enrolment into a higher year)

A student who failed to fulfil the requirements to advance to a higher year can, at their request, be exceptionally allowed to advance to a higher year by the Academic Affairs Committee. An exceptional enrolment into a higher year can be allowed to the student who:

- failed to fulfil their requirements for justified reasons,
- is expected to fulfil other requirements.

Taking into consideration sufficient credible evidence, a justified reason for an exceptional enrolment can be:

- an illness that lasted continuously for more than two months during the exam period, considering also the nature of the illness,
- participation in top-level professional, cultural and sporting events,
- active participation in the Faculty's Bodies by giving initiatives, opinions and making decisions in accordance with the Faculty Statute,
- exceptional family and social circumstances and
- granted status of a person with special needs or disabilities.

The student must show that the reason from the previous paragraph directly influenced the fulfilment of the requirements, which is assessed by the Academic Affairs Committee.

The Academic Affairs Committee decides on the exceptional enrolment into a higher year upon the request of a student. The request for the exceptional enrolment shall be submitted by a student electronically via the higher education information system (hereinafter: VIS), not later than ten days before the expiry of the period for enrolment, that is, by 20 September of the current year.

Article 7
(faster advancement)

On the basis of an electronic request submitted through the VIS and an elaborated opinion of the Academic Affairs Committee, the Senate can allow a student to progress faster through the program and to finish his studies in a shorter time than is specified in the study program.

A student is allowed to advance faster if he performed above average in all his study obligations and his average grade was at least 8, or if he demonstrated other above average success related to his studies.

2. Repeat enrolment

Article 8
(requirements for repeating the year)

A student who has not completed all their requirements determined in the study programme for the enrolment into a higher year, may repeat the year only once during their time enrolled at university, if they had so far not repeated a year or changed their study programme or field of specialisation due to the unfulfillment of requirements in their previous field of specialisation or study programme.

The Academic Affairs Committee decides on repeated enrolment on the basis of a written application from the student. The request to repeat a year must be submitted by the student electronically via VIS at the latest 10 days before the deadline for the enrolment into a higher year, which is by 20 September of the current year.

3. Parallel studies

Article 9
(definition of parallel studies)

Parallel study is a study on separate study programmes. A student who successfully completes study requirements for all study programmes is awarded a separate diploma for each of the completed study programmes.

Upon successfully completed first year of study, a student can additionally enrol into another study programme if they meet that programme's enrolment criteria.

Article 10
(requirements for parallel studies)

A student who wishes to study in parallel at another institution of higher education sends an application for approval to the Academic Affairs Committee. The student's application for consent is sent electronically via VIS.

A student of another institution of higher education who wishes to study in parallel at the faculty has to attach to his application for enrolment the consent of the institution of higher education at which they have already enrolled in.

With its rules and regulations, the Faculty determines the criteria in the case of limited enrolment into the study programme within parallel study.

A student enrolled into a study programme within parallel study has the same rights and obligations regardless of the rights and obligations they have already received at the parent faculty.

4. Changing the mode of study

Article 11
(changing the mode of study)

A part-time student may, in the course of their studies, as a rule after the first year, enter the full-time study mode if they fulfil the conditions for enrolment in full-time study by the Higher Education Act.

The number of enrolment places for changing from the part-time mode of study to the full-time mode of study is limited by the number of places designated for full-time study in the 1st year.

Taking into account that the demand exceeds this number, those candidates with better academic performance have an advantage, where the overall grade average of the candidate on the day of processing the application is considered.

The request for changing the study mode is sent by a student electronically via the higher education information system, as a rule not later than ten days before the expiry of the period for enrolment to a higher stage, that is, until September 20th of the current year. The Academic Affairs Committee decides on the request.

The provisions with regard to the transfer from the part-time to the full-time mode of study are also reasonably used in the transfer from the full-time to the part-time mode of study.

5. Student status

Article 12
(student status termination)

The student's status is terminated if the student:

- graduates;
- does not graduate from the 1st cycle study programme in 12 months following the conclusion of the last semester;
- withdraws;
- does not enrol into the following year or semester during their studies;
- was expelled.

Notwithstanding point 2 of the preceding paragraph, student status shall terminate at the end of the final semester if the student repeated a year or changed their study programme or field of study during their studies, unless they enrolled in a year higher than the year in which they had previously been enrolled at that cycle.

In the cases referred to in points 2 and 3 of paragraph 1, student status may be extended for justified reasons, but by no more than one year.

Student mothers who give birth during their studies and students who become fathers during their studies shall be entitled to an extension of student status of one year for each live-born child.

In the cases referred to in point 1 of paragraph 1 of this Article, a student may waive their student status after completing the study programme.

The following reasons may be considered for extending their student status, if they are supported with the appropriate credible evidence:

- maternity or paternity: student mothers who give birth during their studies and students who become fathers during their studies have the right to extend their student status for one year for each live birth;
- illness, that continuously lasted more than two months during exam periods, taking into account

the nature of the illness;

- participation in top-level professional, cultural and sporting events;
- active participation in the faculty's bodies by giving initiatives, opinions and making decisions in accordance with the Faculty Statute;
- exceptional family and social circumstances; and
- recognised status as a person with special needs

The student must show that the reason from the previous paragraph directly influenced the fulfilment of the requirements, which is assessed by the Academic Affairs Committee.

The request for the extension of the status shall be submitted by a student electronically via VIS not later than 10 days before the expiry of the period for the enrolment into a higher year, that is by 20 September of the current year.

Article 13
(graduation year status)

A student obtains his graduation year status in accordance with the provisions of the Higher Education Act.

As a rule, no later than on 20 September of the current year, the Office invites all eligible students to enrol. By the end of the academic year, the student must submit the necessary documentation and a certificate of the enrolment fee payment.

Article 14
(fulfilling academic requirements after the loss of student status)

A student who does not fulfil the requirements for enrolment into a higher year or for repeating a year, or their time limit for the completion of their studies has expired, loses their student status, and the Faculty enters them into their records as a student without a student status.

A student without student status must settle the financial obligations for each exam, term paper or diploma thesis in accordance with the Faculty price list.

The bill for the missing requirement is sent to the student by the Office for Student Affairs.

On the basis of payment of the individual missing requirements, the student may take each individual exam three times.

In special, justified, cases, the Board of Directors may decide otherwise.

6. Continuation of studies after discontinuation

Article 15
(counting the discontinuation of studies)

The discontinuation of studies is counted from the day when the student no longer has their student status. Examples of student status loss are defined in Article 12 of these rules and regulations.

Article 16
(discontinuation of studies)

If the student discontinues their studies for less than two years, they are able to continue and complete the same study programme that was valid at the time of enrolment.

If more than two years have passed since the student discontinued their studies, they must submit a request to continue and complete their studies to the Academic Affairs Committee electronically via VIS, with the intention of continuing and completing their studies. On the basis of a positive resolution, a contract is concluded for the continuation and completion of studies, with which the mode of completing the missing obligations is determined, as well as the deadline for completing their studies and means of payment in accordance with the Faculty's price list.

If during the cessation of studies, the study programme has changed, the Academic Affairs Committee mentioned in the previous paragraph may determine bridging exams or other additional requirements as a condition for the advancement or completion of studies.

If due to the progress of the profession during a prolonged interruption of studies, knowledge that was required on an exam prior to the termination of studies has become inappropriate, the academic committee, in addition to the bridging requirements, can determine that the student must repeat certain exams or other requirements that had already been completed before the interruption of studies.

On the basis of the payment of the individual missing requirements, the student may take each individual exam three times.

7. Completion of studies for generation of students enrolled before the 2019/20 Academic year

Article 17
(requirements for the completion of studies – Undergraduate university program in Law)

The mandatory conditions for the completion of studies are:

- fulfilled requirements set by the faculty with its pedagogical plan (seminars, oral and written exams) and
- preparation and successful defence of the diploma thesis.

By preparing and defending the thesis, the student demonstrates a certain level of knowledge and ability to use theoretical and practical knowledge, as well as the ability to use domestic and foreign professional and scientific literature independently when discussing the topic in writing.

It is possible to defend the diploma thesis after first completing all other academic requirements and settle any outstanding financial liabilities towards the Faculty.

The concluding academic requirement that a student has to complete is their diploma thesis - which they prepare and successfully defend to obtain the professional title of Bachelor of Law (abbrev. LLB) (diplomirani pravnik (UN) / diplomirana pravnica (UN), abbreviation: dipl. prav. (UN)).

In the event that the student wishes to continue studying on the second cycle, they can, as an exception, obtain the title of Bachelor of Law (diplomirani pravnik (UN)) also by writing a text in the form of an article that follows all the criteria for writing a scientific article (graduate scientific article). The Academic Affairs Committee decides on the request in which a student requests the direct transition and to which a special statement on the continuation of their studies.

The content of the scientific article must be in accordance with the field of the study programme. The length of the article should be at least 5,000 words which equals approximately 16 type-written double-spaced pages 32 lines long with approximately 60 characters per line or roughly 30,000 characters including spaces.

The student submits a proofread article to be assessed by their mentor. When their mentor determines that the article is suitable, the student defends the article following the same procedure defined for the defending of a diploma thesis. The student's article and defence are evaluated by the committee following the European Credit Transfer and Accumulation System (hereinafter: the ECTS) grading scale with the overall grade of: Excellent (10), Very Good (9), Very Good (8), Good (7), Satisfactory (6), or Unsatisfactory (5).

If a student, who enrols into the second cycle of studies, due to any reason does not finish the second cycle, the student is required to prepare and defend a diploma thesis to complete the first cycle.

Article 18
(requirements for the completion of studies – professional higher education study programme in Law and Management of Infrastructure and Real Estate)

The mandatory conditions for the completion of studies are:

- fulfilled requirements set by the faculty with its pedagogical plan (seminars, oral and written exams),
- completed compulsory traineeship and report preparation, and
- preparation and successful defence of the diploma thesis.

By preparing and defending the thesis, the student demonstrates a certain level of knowledge and ability to use theoretical and practical knowledge, as well as the ability to use domestic and foreign professional and scientific literature independently when discussing the topic in writing.

It is possible to defend the diploma thesis after first completing all other academic requirements and settle any outstanding financial liabilities towards the Faculty.

The concluding academic requirement that a student has to complete is their diploma thesis - which they prepare and successfully defend to obtain the professional title of Bachelor of Law and Management of Infrastructure and Real Estate (diplomant prava in managementa infrastrukture in nepremičnin (VS) / diplomantka prava in managementa infrastrukture in nepremičnin (VS), abbreviation: dipl. prav. in manag. infra. in neprem. (VS)).

8. Choosing a topic and determining a mentor

Article 19
(diploma thesis)

A diploma thesis is a written work and must be the result of the independent professional work of the student. In their diploma thesis, the student resolves a professional or scientific problem using analytical methods and demonstrates that they are capable of critically, systematically analysing and evaluating as well as comprehensively dealing with their chosen topic.

Article 20
(language of the diploma thesis)

The diploma thesis must be written in the Slovenian language. The student may exceptionally write their diploma thesis also in English language, if he meets the conditions set out in the Regulations on the preparation of final thesis in a foreign language at the New University.

Article 21
(requirement for the registration of a topic)

A student can register their diploma thesis, when they have a maximum of 30 ECTS missing and have settled all their financial obligations towards the Faculty.

The student registers their topic using the form Registration of the Diploma Thesis Topic (Annex 1) in the Office for Student Affairs for undergraduate studies (hereinafter: the Office for Student Affairs). By signing this form, their mentor confirms that they accept the mentorship. It is the responsibility of the student to read the Technical instructions for the preparation of final theses of New University when they register their topic.

The form Registration of the Diploma Thesis Topic is written in Slovene. A mandatory annex to the topic registration form is the diploma thesis's disposition, which comprises up to four A4 pages and includes: a working title of the diploma thesis, a definition of the issue dealt with and the theoretical basis, purpose

and objectives of the diploma thesis, foreseen methods for achieving the objectives of the diploma thesis, foreseen presumptions and limitations in dealing with the issue, the foreseen content structure – table of contents, list of foreseen literature and sources- at least 10 units.

After the registration of the topic, the Office checks whether the student fulfils the requirements for graduation. The Office for Student Affairs forwards the application to the mentor of the diploma thesis within seven days. The mentor returns the confirmed application with their opinion to the Office for Student Affairs within fifteen days. The signed form is sent for the approval to the Dean. The topic is accepted when approved by the Dean. The Office records the application and sends a copy of the form to the student and mentor within seven days, while archiving one copy.
If during the process of writing the diploma thesis in accordance with the approved topic, the need arises for the title to be altered and the main content of the topic remains unchanged, the mentor can approve the alteration.

Article 22
(choice of topic)

The student chooses a diploma thesis topic from a list of topics published by the Faculty or chooses a topic in agreement with their mentor. The title of the diploma thesis must reflect its content and must be clear and concise.

If the same topic is chosen by more than one student, the candidate with a higher grade average is given priority.

Article 23
(supervision)

The mentor of the diploma thesis is a qualified higher education teacher with the title of assistant professor, associate professor or full professor, as a rule a holder or a teacher of courses in the first-cycle study programme, it can also be any other member of the academic corps of the faculty or a habilitated higher education teacher with the title of assistant professor, associate professor or full professor who is not a member of the academic assembly of the faculty (external mentor). It is the mentor's duty to provide suitable immediate and ongoing professional help to the student regarding the making of their diploma thesis.

As a rule, the student arranges their mentorship with one of the higher education teachers who are part of the academic assembly of the Faculty. If the selected mentor does not respond to the student (i.e. confirms the mentorship) within three days of receiving the request for taking over the mentoring, the student informs the Office of Student Affairs about it, the Office of Student Affairs calls the selected mentor in order for the mentor to respond to the student and informs the dean about the matter.

In the event that the student is unable to find a suitable mentor, the Dean recommends one to them. The mentor is approved by the Dean of Faculty. In the case of an external mentor, the student must submit a reasoned request electronically via VIS to the Academic Affairs Committee.

As a rule, a member of teaching staff may undertake no more than ten supervisory appointments for final theses across New University's undergraduate and master's programmes in any one academic year. The Office shall monitor the number of appointments undertaken by each member of teaching staff.

Article 24
(changing mentors)

If a student, during the process of preparing their diploma thesis, finds that they are unable to continue working with their mentor or co-mentor, they may request the Dean (Annex 2) to name another mentor or co-mentor. The request is submitted in electronic form via VIS.

The mentor or co-mentor may also resign from the position of mentor or co-mentor, if they find that they are unable to continue working with the student. The mentor or co-mentor informs the Dean about the reasons for resignation in the written form.

The Dean decides on the justification of the exchange in fifteen days at the latest. In this case, the entire procedure of diploma thesis topic registration is repeated. During the preparing of the diploma thesis, one exchange of mentor or co-mentor is permitted at most.

Article 25
(replacement of supervisor)

Where a supervisor is no longer able to perform their supervisory duties owing to death, termination of employment or cooperation with the higher education institution, retirement, prolonged absence or any other reason, the competent body shall appoint a new supervisor for the student without undue delay.

The new supervisor shall assume supervision on the date of appointment and shall, from that date, have all the rights and obligations of a supervisor under these Rules and the other acts of the higher education institution. The new supervisor shall be entitled to review and assess anew, and where necessary require amendments or additions to, those parts of the student's work which the previous supervisor had already reviewed, approved or endorsed, where this is necessary to ensure the academic appropriateness and quality of the work.

Replacement of the supervisor shall not, in itself, affect the validity of the previously approved topic or title of the final thesis, unless the new supervisor determines that academic reasons require a change to the topic or its scope. The competent body shall decide on such a change in accordance with these Rules.

9. Preparation and submission of the diploma thesis

Article 26
(submission of the diploma thesis)

The candidate can submit their graduate thesis, when they complete all their exams and term papers foreseen in their study programme.

Article 27
(withdrawing from the topic)

If a student, while preparing their diploma thesis, discovers that they will be unable to complete their diploma thesis or wish to change the topic, they can request to resign from the approved diploma thesis. The request is sent electronically via VIS. The justified request to resign (Annex 3) is handled by the mentor and the Dean within fifteen days of submission. If the Dean approves the resignation from the already approved diploma thesis, the student is allowed to register a new diploma thesis. In this case, the entire procedure of the diploma thesis topic registration is repeated. The student is allowed to request resignation from an approved diploma thesis once.

Article 28
(reviewing the diploma thesis)

A draft of the diploma thesis is submitted by the student to be reviewed by their mentor. The mentor gives the student written recommendations for amendments and additions thirty days at the latest after receiving the diploma thesis draft. If the thesis is written in English, the recommendations must be written in English. The mentor also informs the student on whether they have to submit the corrected diploma thesis to be reviewed again. In the event of suspected plagiarism, the mentor can submit the thesis to the library for preliminary verification and on the basis of the result, they act in accordance with the Technical instructions for the preparation of final theses of New University.

The mentor is responsible for ensuring the adherence with the Technical instructions for the preparation of final theses of New University prior to approving the suitability of the thesis to be defended. They have a duty to request a plagiarism report and fill out a statement on the suitability of the thesis (Annex 4) and also send it to the Faculty's Office for Student Affairs.

When the mentor has no more comments regarding the diploma thesis they inform the Office for Student Affairs that the thesis is ready to be defended, and the student submits the following to the Office for Student Affairs:

- diploma thesis in the Microsoft Word format, written in accordance with the Instructions for the Preparation of Theses;
- a statement of authorship (Annex 5).

After receiving the electronic version of the diploma thesis, the Office for Student Affairs forwards the thesis for a technical review to the library, which evaluates whether the diploma thesis meets the technical requirements set out in the Technical instructions for the preparation of final theses of New University.

The review must be carried out by the library within ten days at the latest.

The library, the student and the mentor directly cooperate in the elimination of technical irregularities in the thesis. The time period from when the diploma thesis is first received for technical review to its final approval must not be more than thirty days.

The library provides two sample technical reviews of the thesis free of charge, on the basis of which the student himself comprehensively eliminates all technical deficiencies. If he does not eliminate the technical deficiencies, the library rejects the technical adequacy of the thesis. The third unconfirmed technical inspection and all possible subsequent sample technical inspections are then payable and are charged in accordance with the price list.

After the approval of the technical review by the library, the student sends the thesis to the proof-reader. The proof-reader carries out the linguistic examination to ensure the spelling, grammatical and stylistic adequacy of a text. The proof-reader of the graduate thesis in Slovene language is a professor of Slovene, a graduate of Slovene or a person with a proofreading license. The proof-reader of the graduate thesis in English language is a person with a university degree in English.

After proofreading, the student submits two copies of the proofread thesis in electronic format (PDF and Word format) and a completed and signed statement of the proofreader (Annex 6) to the Office of Student Affairs.

10. Defending the diploma thesis

Article 29
(determining the defence)

The student defends their diploma thesis in front of a thesis committee. The thesis committee comprises the mentor and the member of the thesis committee, who is also its president. If the co-mentor was chosen, they are also on the thesis committee.

The Dean, within ten days from receiving a notification from the Office for Student Affairs, that the diploma thesis is ready to be defended, names a higher education teacher of the faculty, who will lead the defence (hereinafter: the president of the thesis committee). On the basis of the Dean's decision on the nominating of the questioner, the Office for Student Affairs in collaboration with the members of the thesis committee, set a date for the defence. The Office for Student Affairs forwards an electronic invitation to the student at least seven days prior to the defence.

The Office for Student Affairs sends the members of the thesis committee a notification about the defence as well as an electronic copy of the diploma thesis.

Article 30
(publishing the defence)

The defence is of a public nature. The time and location of the defence of the diploma thesis are published on the Faculty's website approximately five days before the day of the defence.

Recording the defence is permissible with the written consent of the Faculty, the candidate and the members of the thesis committee.

Article 31

(procedure of the defence)

The defence of the diploma thesis is conducted so that the thesis committee president introduces the student. They then explain the defence procedure to the student. Defending the diploma thesis takes place individually or in front of other candidates.

The student presents their diploma thesis.

The presentation with electronic slides lasts 10 minutes at the most. The student may distribute A4 sheets of paper covering the main points of their diploma thesis to all participants.

After the presentation, the president of the thesis committee and mentor put forward a total of 1 to 3 questions to the student, who is defending their thesis. The student answers the questions for 10 minutes at the most.

Article 32

(evaluation of the diploma thesis quality)

After the student defends their thesis, the thesis committee, in the absence of the student, convenes and evaluates the quality of the diploma thesis, the student's diploma thesis presentation and the quality of the answers to the questions posed. On the basis of these grades, the thesis committee grades the student's diploma thesis and defence following the European Credit Transfer and Accumulation System (hereinafter: the ECTS) grading scale with the overall grade of: Excellent (10), Very Good (9), Very Good (8), Good (7), Satisfactory (6), or Unsatisfactory (5).

Immediately after the thesis committee adopts the decision on the grade, the president of the thesis committee publicly and orally declares the grade. The grade is written into the diploma record (Annex 7), which is then signed by the president and member of the thesis committee, and if the co-mentor was chosen, they also sign it.

The mentor of the diploma thesis who is of the opinion that the diploma thesis meets the requirements for commendation puts forward a proposal to the Academic Affairs Committee, together with a short explanation. Prior to every issue of diplomas, the Academic Affairs Committee examines all proposals that have been put forward and selects three recipients of commendation for above average diploma thesis in individual study programme of the European Faculty of Law.

Article 33

(repeat defence of the diploma thesis)

If the final grade of the diploma thesis is Unsatisfactory (5), the student may defend the same diploma thesis again. A student is allowed to defend the same diploma thesis twice at the most during their time

at university. If the final grade of the diploma thesis is once again Unsatisfactory (5), the entire registration procedure for the diploma thesis is repeated.

Article 34
(contesting the grade)

If the student does not agree with the grade given their diploma thesis, they may submit a written objection. To resolve this objection, this chapter, which deals with contesting the grade, is to be used reasonably.

Article 35
(certificate of graduation)

After the successful defence of the diploma thesis, the Office for Student Affairs enters the student's grade received at the defence of their diploma thesis into their e-index and issues the student three temporary Certificates of Graduation, which are substitutes for the Diploma until it is issued. The certificates are signed by the Dean.

The date of the student's defence of their diploma thesis is also the day they receive their professional title.

Article 36
(copies of the diploma thesis)

The Office for Student Affairs sends two identical copies of the diploma thesis in electronic form (PDF and Word) to the library to post it online.

If the student does not want to publicly publish the entire text of his graduate thesis in the Revis repository, he must also submit an electronic copy of the thesis in PDF and Word format, as well as two additional hard copies of the graduate thesis (the rules for printing and binding are specified in the Technical instruction for the preparation of thesis for the students of New University) to the Office of Student Affairs. The thesis will be entered in COBISS database, recorded and found in the Revis repository, but the text will not be accessible to the public. The library will allocate for printed copy for borrowing, and one copy will be archived.

Upon agreement with the mentor, the student also submits one printed copy of the final work for the mentor.

Article 37
(graduate records)

The Office for Student Affairs keeps a folder on each graduate. It contains the following forms:

- Registration of diploma thesis topic from Annex 1 with a disposition;
- Statement on the suitability of the thesis from Annex 4;
- Statement of authorship from Annex 5;
- Statement of the proofreader from Annex 6;
- Record of the diploma from Annex 7.

11. The completion of study for students who have enrolled since 2019/20

Article 38
(condition for completion of study – undergraduate university study program in Law and professional higher education study programme in Law and Management of Infrastructure and Real Estate)

Required conditions for completion of the study are:

- completed study requirements, as determined by the faculty with its pedagogical plan (seminars, oral and written exams),
- completed compulsory internship.

The student completes his studies on the day he completes the last study obligation foreseen in the study program and achieves 180 ECTS credit points.

On this day, the Faculty arranges the student's withdrawal and issues his a Certificate of Graduation. After this date, it is no longer possible to perform obligations (more precisely, to raise the grade of already passed exams) on the study program that the student has completed.

Article 39
(internship)

The internship is governed by the Student internship Rules, which regulate fundamental issues, the process of internship, the goals and duration of the internship, and the rights and duties of the entities involved.

12. Revocation of professional title

Article 40
(revocation of professional title)

The revocation of a professional title is governed by the Rules on the revocation of a professional or scientific title at the New University and its members.

13. Withdrawal

Article 41
(withdrawal from the faculty)

A student that does not intent to complete their studies may withdraw from the Faculty. The request to withdraw must be submitted in an electronic form via VIS.

The Office of Student Affairs must ask the Accounting Office to verify if the student has settled all their financial obligations.

When the student has settled all of their financial obligations towards the Faculty, the Office for Student Affairs issues a written withdrawal from the Faculty.

14. Communication between students, authorities and working bodies of the faculty

Article 42
(communication via higher education information system)

In the process of considering and deciding on student requests, communication between students and authorities and the working bodies of the faculty is conducted through the higher education information system (VIS).

Exceptionally, communication between students and faculty is carried out by mailing physical documents. A student who is unable to use the VIS for objective reasons submits a request for written communication by post to the Office for Student Affairs, stating justified reasons for doing so.

Article 43
(submitting a request)

The student can submit the request electronically via VIS upon identification with their username and password. Any attachments to the request may also be submitted electronically (scanned) by e-mail.

If the student does not submit the request electronically in accordance with the previous paragraph, the Office for Student Affairs will inform the student by e-mail about the correct way of submitting the request.

Article 44
(issuing decisions in electronic form)

Authorities and working bodies issue decisions on applications and other student requests in electronic form. A decision is considered to be made in electronic form if it is signed by electronic signature with the

qualified certificate of the person responsible for issuing it, as well as if the decision was made in physical form and is transferred (scanned) into electronic form by the Office for Student Affairs.

Article 45
(delivering decisions)

The decisions of the authorities and working bodies of the faculty are delivered to the student electronically via VIS or exceptionally in writing by mail.

The document is considered to be delivered to the student on the third working day after the day of the note in the VIS. The student is informed about the delivery via VIS by SMS and / or e-mail. If the document is exceptionally delivered by registered mail, it shall be considered delivered in accordance with the provisions of the General Administrative Law Act.

If the student could not be acquainted with the document for justified reasons, they may, in accordance with the provisions of the General Administrative Law Act, request a return to the previous state.

III. FINAL PROVISION

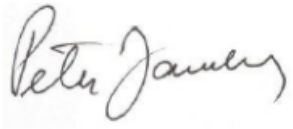
Article 46
(validity of the rules and regulations)

The amendments to these Rules shall enter into force on the date of their adoption by the Management Board of the European Faculty of Law of New University and shall apply from 1 October 2026.

The amended and supplemented text of these Rules shall be published on the website of the European Faculty of Law of New University

Nova Gorica, September 29, 2026

prof. dr. Peter Jambrek
Chair of the Management Board
of the New University European
Faculty of Law



Annexes:

- Annex 1: REGISTRATION OF DIPLOMA THESIS
- Annex 2: CHANGE OF MENTOR FOR THE GRADUATE THESIS OR SCIENTIFIC ARTICLE
- Annex 3: WITHDRAWAL FROM A DIPLOMA THESIS
- Annex 4: STATEMENT ON THE SUITABILITY OF THE FINAL THESIS
- Annex 5: STATEMENT OF AUTHORSHIP
- Annex 6: PROOFREADER'S STATEMENT
- Annex 7: RECORD OF THE DIPLOMA THESIS DEFENCE

Annex 1:

REGISTRATION OF DIPLOMA THESIS

Registration number:_____
Student (first and last name):_____
Adress:_____Post code, city : _____
Phone number:_____E- mail:_____

Undergraduate study program:_____

Enrolment in 1st year – Academic year _____/_____
Enrolment in 2nd year – Academic year _____/_____
Enrolment in 3rd year – Academic year _____/_____
Enrolment in graduate year status – Academic year _____/_____

I am registering a diploma thesis with the title:
(Legibly write the exact title of the thesis with small capital letters)

_____
_____

□ The topic was proposed by the mentor.
□ The topic was proposed by the candidate in agreement with the mentor.

Mentor:_____ Signature:_____

Co-mentor:_____ Signature:_____

Attached to the application for the approval of the topic and the mentor are:
the mentor's acceptance of the mentorship (mentor's signature above),
a brief explanation of the topic of the thesis (disposition).

I confirm that before registering the topic, I checked the list of registered and approved topics and the list of already written diploma thesis on the Faculty's website in order to avoid the duplication of topics.

COMMENTS FROM THE MENTOR:

_____
_____

Date:_____ Student's signature:_____

Annex 2:

CHANGE OF SUPERVISOR FOR A DIPLOMA THESIS OR SCIENTIFIC ARTICLE

Registration number:_____

Student (First and last name):_____

Address:_____ Post code, city:_____

Phone number:_____ E- mail:_____

Study program: _____

Title of the approved thesis topic:

_____

_____

Reasonable reason for changing mentor:

_____

_____

Proposal of a new mentor:_____

MENTOR:_____ Signature:_____

CO-MENTOR:_____ Signature:_____

Date:_____ Student's signature:_____

Approved / Not approved

Date:_____ Dean's signature:_____

Annex 3:

WITHDRAWAL FROM A DIPLOMA THESIS

Registration number:_____
First and last name:_____
Address:_____Post code, city: _____
Phone number:_____E- mail: _____

Study program: _____

Enrolment in 1st year – Academic year _____/_____
Enrolment in 2nd year – Academic year _____/_____
Enrolment in 3rd year – Academic year _____/_____
Enrolment in graduation year status – Academic year _____/_____
Enrolment in an additional graduate year status – Academic year _____/_____

Title of the approved thesis topic:

_____
_____

Reasonable reason for resignation:

_____
_____
_____

MENTOR:_____ Signature:_____

CO-MENTOR:_____ Signature:_____

Date:_____ Student's signature:_____

Approved/Not approved

Date_____ Dean's signature_____

Annex 4:

STATEMENT OF SUITABILITY OF THE FINAL THESIS

Signed mentor _____

(first and last name of the mentor)

and co-mentor (one or more, if appointed) _____

(first and last name of the co-mentor(s))

I declare (we declare), that the student:

first and last name: _____,

registration number: _____,

study program: _____,

wrote a graduate thesis entitled:

_____

_____

_____

(title in Slovenian language)

In accordance with the approved topic of the graduate thesis, Technical instruction for the preparation of thesis for the students of New University and my (our) instructions.

Date and place: Mentor's signature:

Date and place: Co-mentor's signature (if appointed):

Annex 5:

STATEMENT OF AUTHORSHIP

Student's information:

Registration number:_____ Student (first and last name)_____
Address:_____Post code, city: _____
Phone number: _____E- mail:_____
Study program: _____

Information about the graduate thesis:
Title of the approved thesis topic:
_____

MENTOR:_____CO-MENTOR:_____

I hereby confirm by my signature that:

- this thesis is solely the result of my own research;
- this thesis has been prepared in accordance with Technical instructions for the preparation of final theses of New University and revised as requested by my mentor and the thesis committee;
- I have made certain that the works and views of other authors that I have used in this thesis have been referenced or cited in accordance with the instructions of the Faculty;
- I am aware that plagiarism – presenting the original work or idea of another, whether in the form of a quotation, paraphrase or graphical representation, as my own work or idea – is punishable by law (Copyright and Related Rights Act (ZASP) – Official Gazette of the RS, No. 16/07 - official consolidated text, 68/08, 110/13, 56/15, 63/16 - ZKUASP and 59/19); the electronic version of this thesis has been technically approved and it is suitable and I hereby give my consent to the University Library of the New University to publish it on the website, subject to the conditions which allow unlimited reproduction, distribution and making it publicly available and translation for non-commercial purposes and provided the authorship of the original work is given appropriately. In case only a part of the thesis is reproduced or disseminated, that has to be indicted clearly. Permission for further transfer of the acquired rights in accordance with this indent applies also to the transfer of rights to freely accessible digital libraries and repositories

Date:_____ Student's signature:_____

Annex 6:

PROOFREADER'S STATEMENT

Signed _____,
(first and last name and professional title of proofreader)

born _____,

I declare that the graduate thesis with the title:
_____

_____

_____

author: _____,
(first and last name of the author of the graduate thesis)

is written grammatically, linguistically and in professional terminology correctly.

Date and place: _____

_____
(Proofreader's signature)

*Note: the proofreader's statement is not part of the final work. Completed and signed must be submitted to the Office of Student Affairs.

Annex 7:

RECORD OF DIPLOMA THESIS DEFENCE

Student: _____

with the title of the thesis _____

date _____at _____hour**.**

Place of graduate thesis defence: _____

1. Student's information:

Registration number: _____
First and last name: _____
Date of birth: _____
Place of birth: _____
Address: _____, _____
Year of enrolment at the European Faculty of Law: _____

2. Commission for thesis defence:

President of the Commission: _____

Mentor: _____

3. The mentor's report on the suitability of the thesis for defence:

_____

_____

_____

_____

4. The candidate presented his/her thesis:

Title of the graduate thesis: _____

5. The Commission asked the candidate the following questions:

1. President of the Commission:

_____

_____

_____

2. Mentor:

_____

_____

_____

Grade of the defence:
Excellent (10)
Very Good (9)
Very Good (8)
Good (7)
Satisfactory (6)
Unsatisfactory (5)

Signatures' of the Commission:

President of the Commission:_____

Mentor:_____